

REGISTERED COMPANY NUMBER: SC309701 (Scotland)
REGISTERED CHARITY NUMBER: SC037696

**Report of the Trustees and
Financial Statements for the Year Ended 31 March 2015
for
Voluntary Action South Lanarkshire**

The Kelvin Partnership Ltd
Statutory Auditor
Chartered Accountants
The Cooper Building
505 Great Western Road
Glasgow
G12 8HN

**Contents of the Financial Statements
for the Year Ended 31 March 2015**

	Page
Report of the Trustees	1 to 11
Report of the Independent Auditors	12 to 13
Statement of Financial Activities	14
Balance Sheet	15
Notes to the Financial Statements	16 to 22
Detailed Statement of Financial Activities	23

**Report of the Trustees
for the Year Ended 31 March 2015**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC309701 (Scotland)

Registered Charity number

SC037696

Registered office

155 Montrose Crescent
HAMILTON
ML3 6LQ

Trustees

Rev I D Barcroft

Dr T J S Brain

J K Cassidy

J R Christie

J Edgar

- resigned 8.8.14

W Tynan

J Taylor

- resigned 21.11.14

G Muir

- resigned 19.6.14

Ms N Barr

Ms A K Burgauer

Company Secretary

G Bennie

Senior Statutory Auditor

Craig M Fotheringham Bsc CA

Auditors

The Kelvin Partnership Ltd

Statutory Auditor

Chartered Accountants

The Cooper Building

505 Great Western Road

Glasgow

G12 8HN

COMMENCEMENT OF ACTIVITIES

The charitable company passed a special resolution on 4th February 2011 changing its name from Local Communities Development Trust Ltd to Voluntary Action South Lanarkshire.

The formal merger of staff was effected from 1 April 2011 and completed 30 June 2011 with the staff members of CVS Hamilton & East Kilbride, Create - Cambuslang and Rutherglen Ltd & Volunteer Centre South Lanarkshire Ltd coming together under the Company - Voluntary Action South Lanarkshire.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Voluntary Action South Lanarkshire Limited (VASLan) is a charitable company, limited by guarantee, as defined by the Companies Act 2006 incorporated on 5th October 2006 and is a recognised charity. The company was established under a Memorandum of Association which recognised the objects and powers of the charitable company and is governed under its Articles of Association. In 2011 the charitable company proposed and adopted revised Articles of Association facilitating the establishment of a South Lanarkshire Interface.

**Report of the Trustees
for the Year Ended 31 March 2015**

The directors of the charitable company are its trustees for the purpose of charity law and throughout this report are referred to as trustees. The maximum number of trustees is twelve and they are drawn from Group Members and Individual Members. The organisation is governed by Trustee Directors with the day to day business of the organisation managed by senior staff who report to the Trustee Directors of VASLan on a regular basis. The Board of Trustee Directors usually meets on a bi-monthly basis with meetings scheduled throughout the course of the year, on all aspects of the work of the Company. The Board of Trustee Directors is supported in the administration of Governance through a Staffing Sub-Committee and a Finance Sub-Committee with both committees meeting on a monthly frequency.

Recruitment and appointment of new trustees

The Trustee Directors are appointed from the nominations of the member Organisations and Individual Members. Trustee Directors can also Co-opt or fill vacancies occurring between AGM's. All such appointees are required to resign at the next AGM and seek re-appointment if appropriate. The longest serving Director shall retire from office and shall not be eligible for re-election or appointment until a period of one year has elapsed from the date of the AGM. Of the remaining Directors appointed at a previous AGM there is a requirement for one third to retire at the next AGM and seek re-election, if desired. In addition to the Board of Trustee Directors there are 2 advisors (non-voting) who also attend regularly.

Induction and training of new trustees

New members of the Board are provided with an initial information pack containing: previous minutes of Board Meetings and literature associated with the business of the company. The Trustee Directors receive appropriate training by attendance at Company development days and Governance training provided through the Voluntary Sector support body, SCVO, and also through Voluntary Action Scotland.

Organisational structure

The Company has continued to undergo significant structural change to achieve the development of the Third Sector Interface (TSI) for South Lanarkshire. Voluntary Action South Lanarkshire now discharges full responsibility in supporting and promoting volunteering, in providing support to community and voluntary organisations/groups in the development of wider capacity across South Lanarkshire, in supporting and promoting the development of social enterprise and the local social economy and in providing the connectivity for local organisations and the Communities with the Community Planning Partnership in South Lanarkshire.

As a product of the restructure, financial consolidation of the previous frameworks are now reflected as a single entity and fully meets the desires and ambitions set for this by the Scottish Government and supported by the Local Authority in South Lanarkshire. For clarity and accuracy the Trustees have ensured continuity of the oversight of the legal and financial undertakings through a continued association with Law at Work and the Kelvin Partnership. In matters of day to day financial performance and reporting VASLan continues to receive support from Greg Hannah Accountants.

Management Process

There are two strands to the management process:

- The Board of Trustee Directors oversee all aspects of Governance and the initial make up of the Board comprised three nominated representatives of each partner organisation. The Board of Trustee Directors meet on a bi-monthly basis on all aspects of the work of the Company, Strategic Development, Monitoring of Performance, Project Development, & the Promotion of Volunteering; Organisational progress is monitored in conjunction with a Staffing Sub-Committee and a Finance Sub-Committee utilising management reports, management information schedules, financial instruments and a range of accounting procedures.
- Operational responsibilities are carried out by the Chief Executive Officer. The CEO is responsible for the efficient management and all associated services and facilities relating to the support and development of Volunteering and the Voluntary Sector within South Lanarkshire. Operational activity is sustained by the development teams in Hamilton. The premises are utilised for the delivery of Volunteering services and the support and training of community groups and organisations supplemented by numerous external venues to facilitate local delivery and input.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have assessed the major risk to which the charity is exposed, in particular those related to the operation and finances of the charity, and are satisfied that the systems are in place to mitigate these risks.

**Report of the Trustees
for the Year Ended 31 March 2015**

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation strives to ensure each project is self accounting and self sustaining by undertaking regular reviews of both operational and financial aspects.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Voluntary Action South Lanarkshire is committed to:

- Maximizing volunteering.
- Strengthening communities.
- Facilitating community and voluntary sector engagement.
- Enabling sector performance and growth.
- Supporting and accelerating social enterprise.
- Promoting social and economic partnerships.
- Enabling positive partnerships.
- Promoting social and economic impact.
- Recognizing and evaluating volunteer's contribution.

We also support and deliver programmes to the community and voluntary sector that:

- Raise the skills of members, staff and volunteers.
- Modernize organizational governance, systems and processes.
- Raise the standard of financial practice and management.
- Diversify the sector's funding base.
- Better involve members/volunteers/beneficiaries in service delivery.
- Help to develop shared working arrangements that improve efficiencies.
- Introduce and support quality assurance systems.

**Report of the Trustees
for the Year Ended 31 March 2015**

OBJECTIVES AND ACTIVITIES

Significant activities

- The demand for VASLan input and/or involvement continued to increase throughout 2014/15 and presents a major challenge in meeting service demand. In particular significant increases arose around Early Years and GIRFEC, Organisation Governance, Financial Governance, Digital Inclusion and Data Sharing, and from several areas of Community Empowerment legislation. Our focus remained as:
 - Consolidation of staff practice and expertise.
 - Increasing operational efficiency and understanding between teams.
 - Sustaining transformational change through provision of appropriate support and training.
 - Maintaining a staff profile capable of meeting current needs and requirements of the Third Sector interface.
- Continued to secure endorsement of Community Planning Partners for the approach and proposals for the development of the Voluntary Sector across South Lanarkshire as the recognised Third Sector Interface (TSI).
- Engaged and furthered the process of developing five Thematic Networks complementary to the CPP structure.
- Participated as a full partner within the Reshaping Care for Older People Change Fund process.
- Promoted and sustained dialogue with the Local Authority in seeking reinvigoration of the SL Compact.
- Facilitated and supported the ongoing development of the Thematic Network Strategic Group in building capacity to undertake high level dialogue between voluntary sector and key Compact signatories.
- Promoted and advanced our involvement within the local employability agenda with the specific aim of advancing volunteering as a mainstream pipeline outcome.
- Consolidated refreshed involvement in several strategic / operational partnerships across South Lanarkshire:
- Successfully renegotiated grant agreement with Local Authority for the year 2015 - 2016.
- Successfully maintained the operational structure around Core Service provision, Growth Development and Future & Specialist Development.
- Continue to embed Volunteer Friendly principles within VASLan and to wider third sector through training and development of organisations supporting them towards achieving the Volunteer Quality Standard across South Lanarkshire.
- Migrated a range of records and data through the introduction of new equipment and industry standard operations systems, and software.
- Developed the Locator tool to include information on Financial Inclusion services and Youth activities in response to approaches from partners attracting 260,000 plus hits. Locator model also sold to VANL to develop for North Lanarkshire.
- Introduced the Chance to Change programme within South Lanarkshire and secured a Public Social Partnership.

ACHIEVEMENT AND PERFORMANCE

Volunteering

- 1733 enquiries were made to the organisation on volunteering, with 905 people going on to register their interest in a volunteering opportunity. (Males 376 and Females 529)
- 252 volunteer opportunities were advertised throughout the year.
- 90 brand new volunteering opportunities were advertised with 65 placements into these volunteering posts.
- The most requested role for volunteers within organisations was for administration.
- VASLan has continued to recruit and train Volunteer Recruitment Advisors to assist with the promotion of volunteering and volunteer opportunities.
- 533 volunteering appointments were made, with 348 attended. Disappointingly 185 people failed to attend their appointment.
- 974 email enquiries suggests more people using online services to find suitable volunteering.
- 63% of people who were looking to volunteer started volunteering; 30% were still waiting to hear from the organisation they wanted to support and 7% couldn't find a suitable placement.
- VASLan have set up several successful employability projects for young offenders, lone parents and people with multiple barriers to employment. This involves recruiting, training and supporting volunteer mentors to engage with clients on a regular basis and offers an accredited personal development programme to help build confidence. Clients are then supported to take up suitable volunteering opportunities to help build skills and motivation and introduce stability and routine.
- Involving and Supporting Volunteers Training course for volunteer coordinators and managers has been tailored to fit in with Volunteer Friendly. Organisations attending the course have either achieved Volunteer Friendly or are more able to move on to begin Volunteer Friendly.
- VASLan staff continued to promote volunteering and targeted specific areas at various events:-
 - Volunteering towards Employment - 15 events
 - Volunteering to support your Health - 8 events

**Report of the Trustees
for the Year Ended 31 March 2015**

ACHIEVEMENT AND PERFORMANCE

- Youth volunteering - 9 events
- Saltire volunteering - 13 events

Volunteering Awards

- 724 Saltire Registrations were made by young people aged 12-25 in South Lanarkshire.
- 10 young people received Challenge Awards.
- 325 young people received Approach Awards (50, 100, 200 or 500 hours).
- 96 young people received Ascent Awards (10 or 25 hours).
- Saltire Awards Ceremony held in October with 85 attendees and 22 young people awarded their 200 & 500 hour awards.

Core and Development Work

- 344 organisations supported with development including advice, in-depth consultancy and one-to-one support which amounted to 1244 interactions. The number of organisations supported decreased from the previous year due to staffing levels, however recruitment will see this change next year.
- 65 new start up groups and organisations were supported.
- 133 health checks completed with organisations to ensure policy, training, governance etc., are in place.
- 24 organisations supported to attain Charitable status.
- Resource toolkit rolled out March 2015.
- 273 participants from 160 organisations attended training on a variety of topics.
- A total of 28 training courses were run throughout the year including:- Emergency First Aid; Data Protection; Basic Book Keeping; PVG Awareness; Child Protection; Preparation of Charity Accounts; Governance; Writing Successful Funding Opportunities; Legal Structures; Effective Minute Taking; Involving and Supporting Volunteers; Exploring Social Enterprises; Mental Health First Aid; Equality Act; Influencing Politicians and Political Structures; Social Media.
- VASLan have given support to voluntary organisations by means of 23 surgeries held in local areas in South Lanarkshire with 212 organisations benefitting from face to face support.
- Supported third sector organisations with funding advice, training on how to complete successful funding applications and funding guidance.
- £1,435,041 worth of grants have been secured in South Lanarkshire for 32 organisations supported by VASLan; at year end still awaiting a further £99,581 outcomes.
- 440,000 pages hits on VASLan website.
- 528 subscribers to E-newsletter.
- 16 separate newspaper articles published in local, free and national press.

Social Enterprise

- 50 social enterprise organisations supported on funding, project planning, income generation, finance, marketing and governance with a total of 344 different interactions being supported by VASLan staff.
- 11 new social enterprises have been established.
- 5 events held for social enterprises starting out in social enterprise activity.
- Pop up shop for social enterprises held for 3 days in December with 11 organisations participating and a Trade fair in March 2015 with 20 organisations participating.
- 1398 people accessed the Social Enterprise toolkit.
- 3 meetings took place of new South Lanarkshire Social Economy Steering Group with TSI representation.
- In partnership with Social Enterprise Academy we delivered a full day workshop 'Exploring Social Enterprise' for organisations considering developing trading activity's.
- Over the course of this year there has been an increase in the number of requests for information and support in choosing a legal structures. This has been the case for both pre starts and existing organisations considering changes to their legal status.

IT

- Fully developed MILO and fed into the national support and governance structures. Continued to develop a number of bespoke MILO reports and customised others reports to suit emerging needs. This provides accurate relevant and up to date information which can also be utilised to inform stakeholders, partners and funders.
- Compiled a level of data knowledge capable of wider interrogation to inform current and future developments.

**Report of the Trustees
for the Year Ended 31 March 2015**

ACHIEVEMENT AND PERFORMANCE

- Continued to improve the 'Locator' database to include financial inclusion data and recently started to integrate children and families data.

Specialist Development

Thematic Networks

- A review was undertaken of the thematic networks to establish their effectiveness and ability to meet the needs of the transformational change agenda.
- Meeting held with Chief Officers of main third sector organisations to agree the formation of a new structure for linking to CPP.

Reshaping Care for Older People

- Over 90 groups supported over the year with varying types of support from recruitment of volunteers, support to increase membership, governance and funding.
- Mapping of the third sector in South Lanarkshire for older people continued in the 'Locator' database and now gives information on disabled access, parking for disabled use and accessible toilets. Changes to the search allows users to search by day as well as location and activity.
- Locator received 240,000 hits making a total since launch of 500,000.
- Morning Call Service was transferred to Larkhall and District Volunteer Group with 22 service users.
- Funding secured from Big Lottery 2014 Communities Fund to deliver Strolling Steady Project, to address an identified need for older people to improve their strength and balance and general levels of mobility. 13 volunteers recruited and trained to lead strength and balance sessions in their local areas. 25 sessions of strength and balance with 340 participants taking part. Walking challenge saw 100 local people sign up.
- 14 groups supported to access People's Health Trust Health Engage funding.
- Continued to act as a link between the third sector and other sectors including national and local government, health board and independent sector at various events and meetings.

Girfec and Early Years

- During 3rd quarter VASLan supported a parental consultation covering a range of subjects including awareness and understanding of GIRFEC.
- Supported a number of key groups across Children's Services Planning, including: Children's Services Strategy Group; Pan Lanarkshire Parenting Strategy Group; Early Years Collaborative Group; Early Years Collaborative Leadership Group.
- Involved with key children's services consultations with the public, community groups and third sector organisations.
- Played a key role in parental consultation to inform the Pan Lanarkshire Parenting Strategy and prepared roadshow materials to support third sector organisations.

Projects

Media Project

- 62 young people participated in the fourth South Lanarkshire Film Festival hosted by VASLan.
- Six films made it to finals in Hamilton Vue cinema in May 2014 with guest presenter actor Paul Brannigan.
- Winning film was made by John Ogilvie High School pupils.
- Further work has taken place with 57 young people this year to produce another six films for the 2015 Film Festival. 'Laughs and Landscapes' volunteer led multimedia heritage project that gave young unemployed people the chance to work with high quality photography and film making equipment to explore South Lanarkshire's social and environmental history. The volunteers worked on a variety of themes, including digitally transferring, editing and enhancing old slides of Cambuslang and Uddingston in the early 20th Century, researching the story of Coalburn's mining community, an exhibition of Carl Luke's Jam making heritage, high dynamic range photography of New Lanark and Chatelherault and five short documentaries about monuments and sites of historical significance across South Lanarkshire.

**Report of the Trustees
for the Year Ended 31 March 2015**

ACHIEVEMENT AND PERFORMANCE

Enhanced Volunteering Initiative (EVI) - SLW4U Employability

- The Enhanced Volunteer Initiative is run as part of the South Lanarkshire Works 4 U employability pipeline.
- The project is for anyone over the age of 16 who is facing multiple barriers to employment.
- Using a volunteer mentor mentees are offered an accredited personal development programme to help build confidence, and matched with a trained volunteer mentor with relevant skills and experience to support and motivate participants toward training, education, volunteering and employment.
- 35 people took part in the employability project during April 2014 - March 2015.
- 7 people continued into a volunteering role.
- 17 people went on to further education.
- 13 people gained employment as a result of the project.
- 10 people completed Steps to excellence personal development.
- 19 people completed PX2 personal development training.
- 51 volunteer mentors currently signed up with 41 of them having completed full training and able to mentor from either EVI or Chance to Change.

Chance to Change - Reducing Reoffending Change Fund PSP

- Chance to Change helps tackle reoffending by pairing persistent young offenders with volunteer mentors who encourage and support their path towards training, education and work.
- This employability-focussed mentoring programme - funded through the Reducing Reoffending Change Fund - is delivered by a public-social partnership between Voluntary Action South Lanarkshire, Routes to Inclusion at South Lanarkshire Council, Routes to Work South, and the Lanarkshire Community Justice Authority. The reducing reoffending change fund is a joint fund provided by the Scottish Government, The Robertson Trust and the Scottish Prison Service.
- The Reducing Reoffending Change Fund is a joint fund provided by the Scottish Government, the Robertson Trust and the Scottish Prison Service.
- The project was formally launched in September 2013 with funding to March 2015 which has been extended to March 2017.
- We have received a total of 37 referrals for year up to March 2015.
- Currently there are 31 mentees registered with the project 12 of whom are female.
- 11 mentees are currently matched with a mentor.
- 23 mentees have completed PX2 or Steps Personal Development Training.
- 8 mentees have obtained full time employment plus 1 on zero hours contracts.
- 5 mentees currently volunteering.
- 27 mentees completed CVs and cover letter writing sessions.
- 6 mentors completed full training with 4 waiting to be trained.
- 8 mentors completed Breakaway Training.

Making it Work

- This partnership program led by Routes to Work South provides one to one support for lone parents, helping them access a range of services that enable them to start training, find a job or move into self-employment.
- VASLan has hosted two key workers covering the Clydesdale and Hamilton/ Blantyre localities.
- Support given includes advice on debt and money, information on courses, assistance with childcare and other costs such as travel to buying work wear to help people start a new job. Some lone parents who have taken part in the program have used the support to become self-employed as registered childminders.
- 240 took part in the program during the year.
- 36 gained employment.
- 215 completed personal development programs.
- 3 currently volunteering.

**Report of the Trustees
for the Year Ended 31 March 2015**

FINANCIAL REVIEW

Reserves policy

The trustees continue to closely monitor the Charity's finances, with the agreed policy objectives of securing the future of the Charity's projects by establishing a working reserve to provide at least three months full operational costs, and maximising funds available to promote, support and develop the voluntary sector in South Lanarkshire.

Principal funding sources

Scottish Executive	-	£269,600
South Lanarkshire Council	-	£195,583
Reshaping Care for Older People	-	£120,000
Chance to Change - Reduce Re-offending	-	£89,871
SLW4U	-	£86,961
Making it Work Project	-	£107,981

Review of year

The new charity entity provided a surplus of £256,347 (2014-£272,095) for the year to 31 March 2015. As of 31 March 2015 we had £419,550 (2014-£305,746) in restricted funds and £482,635 (2014- £340,092) in unrestricted funds. The total income for VASLAN was £1,135,809 (2014-£1,120,006) of which £939,402 (2014- £898,291) came in the form of grant income. The Scottish Executive and South Lanarkshire Council provided 41% (2014- 42%) of the grant income for the year.

**Report of the Trustees
for the Year Ended 31 March 2015**

FUTURE PLANNING

Core & Growth Development

- Develop and deliver a series of events around Asset Transfer and provide support pathways to organisations taking on assets.
- Deliver information sessions focusing on legal structures, becoming a charity and digital inclusion.
- Improve and expand online funding database and introduce monthly funding surgeries.
- Introduce training in relation to key national developments including Community Empowerment and Procurement bills.

MILO/InfoBase

- Support the implementation of new MILO Database and integration with Infobase.
- Develop reports and training to ensure all staff are fully able to utilise functionality.
- Explore the development of a bespoke CRM system for recording and reporting all TSI functions and align with MILO/Infobase & Locator.

IT Infrastructure

- Continue to develop IT solutions to enhance business performance including bespoke room booking system.
- Review IT infrastructure and implement suitable improvements where necessary to ensure security and accessibility and improve business practices.
- Increase Social Media awareness, capacity and training amongst staff and third sector organisations.

Locator

- Increase Social Media awareness, capacity and training amongst staff and third sector organisations.
- Introduce Children & Families Locator.
- Promote locator tool to the wider sectors.

Chance to Change

- Continue to market project to stakeholders with a view to securing future mainstream funding support.
- Develop self-evaluation systems and utilise to make improvements to service delivery.
- Build business mentoring and employer engagement aspects.

Enhanced Volunteering Initiative

- Deliver on short term funded programme.
- Secure future involvement in SLW4U pipeline.
- Expand staff team to increase support to mentors and develop further employer engagement.

Making it Work

- Focus on outcomes for those already signed up to project.
- Continue to set up peer groups to run in conjunction with 1-1 appointments to help increase client confidence and support lone parents out of isolation.
- Support lead partner (RTWS) to identify potential future funding / sustainability options.

Media Project

- Finalise two current funded projects - Youth Film Festival and Laughs & Landscapes project and provide end of grant reports to funders.
- Explore and identify options and opportunities for the sustainability of media project.

Third Sector Forums

- Reshape Thematic Networks to create locality based events / meetings to be known as Third Sector Forums.
- Targeted at four South Lanarkshire localities once per quarter over a two week period.
- Aim to share good practice, discuss solutions and innovation towards local need targeting future asset based approaches to sustainability and prevention.

**Report of the Trustees
for the Year Ended 31 March 2015**

- The forums will also drive forward an agreed agenda across all four localities brokering a partnership approach to provide support and develop solutions.

Volunteer Friendly Awards

- Continue to roll out Volunteer Friendly through training and targeted approaches to volunteering organisations.
- Increase profile of Volunteer Friendly and promote as a benchmark of good practice for those managing volunteers.

Getting it Right for Every Child

- Act as the link between statutory partners and third sector so they are fully informed of GIRFEC/Early Years agenda.
- Communicate relevant information via weekly ebuletin and networks.
- Develop capacity building to support the third sector in GIRFEC/Early Years agenda.
- Provide the sector with updates on key areas of activity within children's services, with particular attention on child protection and lessons learned from significant case reviews.

Third Sector Investment through Training

- Better partnership working / cross TSI working to enhance and expand on the training available.
- Consolidate South Lanarkshire wide approach and increase access to a wide range of suitable training / development.
- Focusing on the key areas of Finance, Governance, Social Media & Social Enterprise providing high quality responsive training, to build Third Sector capacity.
- Introduce and develop our understanding of improvement methodology with a view to embedding internally and rolling out to wider third sector.
- Broaden understanding and sector capacity in the application and usage of 'data'.
- Benchmarking, developing compelling data, and understanding usage differences.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Voluntary Action South Lanarkshire for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

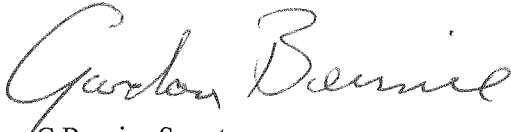
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**Report of the Trustees
for the Year Ended 31 March 2015**

AUDITORS

The auditors, The Kelvin Partnership Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 6 November 2015 and signed on its behalf by:



Gordon Bennie

G Bennie - Secretary

Report of the Independent Auditors to the Trustees and Members of Voluntary Action South Lanarkshire

We have audited the financial statements of Voluntary Action South Lanarkshire for the year ended 31 March 2015 on pages fourteen to twenty two. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members and trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page ten, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditors under Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Opinion on other matter prescribed by the Companies Act 2006

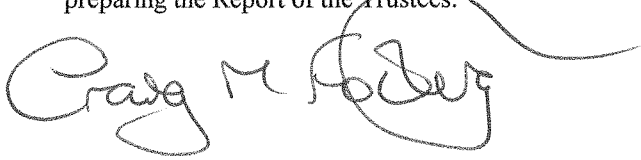
In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Report of the Independent Auditors to the Trustees and Members of
Voluntary Action South Lanarkshire**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



Craig M Fotheringham Bsc CA (Senior Statutory Auditor)
for and on behalf of The Kelvin Partnership Ltd

Statutory Auditor

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Chartered Accountants

The Cooper Building

505 Great Western Road

Glasgow

G12 8HN

6 November 2015

**Statement of Financial Activities
for the Year Ended 31 March 2015**

	Notes	Unrestricted funds £	Restricted funds £	31.3.15 Total funds £	31.3.14 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	500	381	881	540
Incoming resources from charitable activities					
Incoming resources from charitable activities	3	101,138	1,033,790	1,134,928	1,119,466
Total incoming resources		101,638	1,034,171	1,135,809	1,120,006
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	4	3,039	-	3,039	31,955
Charitable activities					
Charitable activities	5	7,224	864,399	871,623	811,156
Governance costs	6	4,800	-	4,800	4,800
Total resources expended		15,063	864,399	879,462	847,911
NET INCOMING RESOURCES BEFORE TRANSFERS					
		86,575	169,772	256,347	272,095
Gross transfers between funds	13	55,968	(55,968)	-	-
Net incoming/(outgoing) resources		142,543	113,804	256,347	272,095
RECONCILIATION OF FUNDS					
Total funds brought forward		340,092	305,746	645,838	373,743
TOTAL FUNDS CARRIED FORWARD		482,635	419,550	902,185	645,838

Balance Sheet
At 31 March 2015

	Notes	Unrestricted funds £	Restricted funds £	31.3.15 Total funds £	31.3.14 Total funds £
FIXED ASSETS					
Tangible assets	10	13,663	-	13,663	15,934
CURRENT ASSETS					
Debtors	11	13,166	-	13,166	8,069
Cash at bank and in hand		477,979	419,550	897,529	640,808
		<u>491,145</u>	<u>419,550</u>	<u>910,695</u>	<u>648,877</u>
CREDITORS					
Amounts falling due within one year	12	(22,173)	-	(22,173)	(18,973)
NET CURRENT ASSETS		<u>468,972</u>	<u>419,550</u>	<u>888,522</u>	<u>629,904</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>482,635</u>	<u>419,550</u>	<u>902,185</u>	<u>645,838</u>
NET ASSETS		<u><u>482,635</u></u>	<u><u>419,550</u></u>	<u><u>902,185</u></u>	<u><u>645,838</u></u>
FUNDS	13				
Unrestricted funds				482,635	340,092
Restricted funds				419,550	305,746
TOTAL FUNDS				<u><u>902,185</u></u>	<u><u>645,838</u></u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 6 November 2015 and were signed on its behalf by:



J R Christie -Trustee



Ms N Barr -Trustee

**Notes to the Financial Statements
for the Year Ended 31 March 2015**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. VOLUNTARY INCOME

	31.3.15	31.3.14
	£	£
Donations	881	540
	<u>881</u>	<u>540</u>

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	31.3.15	31.3.14
	£	£
Grants	939,402	898,291
Other income	43,133	66,312
Project income	91,961	27,900
Wage supplemental income	3,886	23,828
Standard earned income	56,546	103,135
	<u>1,134,928</u>	<u>1,119,466</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2015

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES - continued

Grants received, included in the above, are as follows:

	31.3.15	31.3.14
	£	£
South Lanarkshire Council	195,583	195,583
Scottish Executive	269,600	269,600
Media Project General	-	2,739
SLC-Infobase	15,000	15,000
Reshaping Care for Older People	120,000	120,000
Chance to Change - Reduce Re-offending	89,871	89,871
Employability Officers Fund	-	50,000
Media BIG - Young Start	23,005	19,877
SLC Thornton Rd Community Centre	-	26,500
Media Heritage Lottery Fund	17,840	22,300
Digital Inclusion Fund	-	15,400
Integrated Childrens' Services Project	39,200	18,293
Making it Work Project	107,981	22,128
VASLAN Interns	406	-
Early Years Collaborative Family Support Fund	36,500	31,000
Big Lottery Strollers	2,000	-
Big Lottery Investing in Ideas	2,416	-
Tackling Poverty and Faith Post	20,000	-
	<u>939,402</u>	<u>898,291</u>

4. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	31.3.15	31.3.14
	£	£
Purchases	<u>3,039</u>	<u>31,955</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct costs	Totals
	£	£
Charitable activities	<u>871,623</u>	<u>871,623</u>

6. GOVERNANCE COSTS

	31.3.15	31.3.14
	£	£
Accountancy	<u>4,800</u>	<u>4,800</u>

7. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.3.15	31.3.14
	£	£
Depreciation - owned assets	<u>6,832</u>	<u>21,160</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2015

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2015 nor for the year ended 31 March 2014.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2015 nor for the year ended 31 March 2014.

9. STAFF COSTS

	31.3.15	31.3.14
	£	£
Wages and salaries	<u>617,977</u>	<u>582,701</u>

The average monthly number of employees during the year was as follows:

31.3.15	31.3.14
28	28
<u>28</u>	<u>28</u>

No employees received emoluments in excess of £60,000.

10. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2014	63,480
Additions	<u>4,561</u>
At 31 March 2015	<u>68,041</u>
DEPRECIATION	
At 1 April 2014	47,546
Charge for year	<u>6,832</u>
At 31 March 2015	<u>54,378</u>
NET BOOK VALUE	
At 31 March 2015	<u>13,663</u>
At 31 March 2014	<u>15,934</u>

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.15	31.3.14
	£	£
Trade debtors	<u>13,166</u>	<u>8,069</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2015

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.15	31.3.14
	£	£
Trade creditors	4,077	1,429
Taxation and social security	12,545	12,113
Other creditors	5,551	5,431
	<u>22,173</u>	<u>18,973</u>

13. MOVEMENT IN FUNDS

	At 1.4.14 £	Net movement in funds £	Transfers between funds £	At 31.3.15 £
Unrestricted funds				
General fund	340,092	86,575	55,968	482,635
Restricted funds				
NHS- Car share scheme	4,206	1,106	-	5,312
SLC-Infobase	-	3,076	-	3,076
SLW4U	31,875	82,896	-	114,771
SCVO-Community Jobs Fund	14,111	(10,371)	-	3,740
SCVO-Quality Matters	6,320	-	(6,320)	-
SLC-Formula to funding	2,000	-	(2,000)	-
M.I.L.O	6,900	-	(6,900)	-
Reshaping Care for Older People	92,262	28,078	-	120,340
RTWS Placements	417	-	(417)	-
B.I.G. Investing in Ideas	4,038	-	(4,038)	-
Chance to Change - Reduce Re-offending	32,667	(12,581)	(8,352)	11,734
Employability Officers Fund	54,230	(29,501)	-	24,729
Media BIG - Young Start	4,022	3,885	(2,233)	5,674
Media Heritage Lottery Fund	8,398	2,301	(2,099)	8,600
Digital Inclusion Fund	12,777	-	-	12,777
Integrated Childrens' Services Project	553	7,469	-	8,022
Making it Work Project	2,229	57,357	(22,827)	36,759
VASLAN Interns	345	56	(401)	-
Early Years Collaborative Family Support Fund	28,396	13,140	-	41,536
Big Lottery Strollers	-	427	-	427
Big Lottery Investing in Ideas	-	2,303	-	2,303
Thematic Networks Rural	-	381	(381)	-
Tackling Poverty and Faith Post	-	19,750	-	19,750
	<u>305,746</u>	<u>169,772</u>	<u>(55,968)</u>	<u>419,550</u>
TOTAL FUNDS	<u>645,838</u>	<u>256,347</u>	<u>-</u>	<u>902,185</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2015

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	101,638	(15,063)	86,575
Restricted funds			
Scottish Executive	269,600	(269,600)	-
South Lanarkshire Council	195,583	(195,583)	-
NHS- Car share scheme	5,000	(3,894)	1,106
SLC-Infobase	15,000	(11,924)	3,076
SLW4U	86,961	(4,065)	82,896
SCVO-Community Jobs Fund	1,677	(12,048)	(10,371)
Reshaping Care for Older People	120,000	(91,922)	28,078
Social Enterprise Network South Lanarkshire	450	(450)	-
Chance to Change - Reduce Re-offending	89,871	(102,452)	(12,581)
Employability Officers Fund	-	(29,501)	(29,501)
Media BIG - Young Start	23,005	(19,120)	3,885
Media Heritage Lottery Fund	17,840	(15,539)	2,301
Integrated Childrens' Services Project	39,200	(31,731)	7,469
Making it Work Project	107,981	(50,624)	57,357
VASLAN Interns	406	(350)	56
Early Years Collaborative Family Support Fund	36,500	(23,360)	13,140
Big Lottery Strollers	2,300	(1,873)	427
Big Lottery Investing in Ideas	2,416	(113)	2,303
Thematic Networks Rural	381	-	381
Tackling Poverty and Faith Post	20,000	(250)	19,750
	<u>1,034,171</u>	<u>(864,399)</u>	<u>169,772</u>
TOTAL FUNDS	<u><u>1,135,809</u></u>	<u><u>(879,462)</u></u>	<u><u>256,347</u></u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2015

13. MOVEMENT IN FUNDS - continued

South Lanarkshire Council - Grant Funding - for the provision and support of core TSI services across South Lanarkshire:

Scottish Government - Grant Funding - for the provision and support of core TSI services across South Lanarkshire:

Income Generated - Funding raised through internal social enterprise activities:

NHS Car Scheme - Grant Funding - The provision through volunteers of transport for patients within the Rutherglen & Cambuslang areas, attending NHS, GP, & Dental appointments in Lanarkshire and Greater Glasgow:

InfoBase South Lanarkshire - Grant Funding - Facilitates the maintenance and upkeep of the Voluntary Sector Database within South Lanarkshire:

South Lanarkshire Works 4 U - European Match Funding return - Provision of personal and employability skills for disengaged people; development of work experience programmes through Volunteering; and supporting movement into mainstream employment:

Community Jobs Fund - Award Funding facilitating the provision of youth jobs experience:

Quality Matters - SVA Funding - supporting the development of voluntary sector intelligence gathering across South Lanarkshire and the cascade of information in support of Community Planning process:

SLC Formula to Funding - Partnership contribution facilitating the community engagement within community grant schemes:

Reshaping Care for Older People - Change Fund - Supports four Locality Officers in bridging the gap between mainstream agencies and local community / voluntary provision:

Social Enterprise Network South Lanarkshire - Promotion and support of the development of a Thematic Network:

RTWS Placement - Support grant funding sustaining an employment opportunity within the Voluntary Sector:

BIG - Investing in Ideas - Lottery funding exploring ideas promoted via the Third Sector Interface:

Chance to Change - Reducing Reoffending Change Fund - Youth support programme assisting young people to engage with mainstream provision:

Employability Officer - Partnership Support - Developing employability services supporting a range of disengaged young people:

Media Young Start - Lottery funding supporting the promotion and development of skills in young people:

Media Heritage - Lottery funding supporting the development of media and wider skills of young people aged 11 - 25 with their heritage:

Digital Inclusion - Social Enterprise funding (as part of TSI Partnership) promoting and supporting the introduction of Digital services to the older age groups in designated areas of South Lanarkshire:

Integrated Children's Services - Partnership Funding - supporting the development and awareness of the voluntary sector through wider networking and related activities:

Making It Work - Employability Partnership Funding - Hosting the employment of two Key Workers - providing a range of support and development activities for lone Parents:

VASLan Intern - Employability Support Funding - Facilitates the employment of a Graduate appointee undertaking a key review of internal practises within the Third Sector Interface:

Notes to the Financial Statements - continued
for the Year Ended 31 March 2015

13. MOVEMENT IN FUNDS - continued

EYC Family Support - EYC Change Fund - Employment of a Strategic Post supporting the integration and development of GIRFEC throughout South Lanarkshire:

Thematic Networks - Rural - Promotion and support of the development of a Thematic Network:

14. UNRESTRICTED FUNDS

In the year the Board have reviewed the general reserves position of the charity which exists to cater for fluctuations in the income of VASLAN from year to year. The Board have decided upon the following desired provision:

	31.3.15	31.3.14
	£	£
Non-salary core costs	180,000	180,000
Pay in lieu of notice	69,643	64,582
Redundancy	87,415	81,810
Lease obligations	45,000	23,322
Provision for reinstatement/dilapidations	25,000	-
Pension provision	26,000	-
Property acquisition fund	50,000	-
Shortfall	(423)	(9,622)
	<hr/>	<hr/>
General fund balance	482,635	340,092
	<hr/>	<hr/>

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2015**

	31.3.15 £	31.3.14 £
INCOMING RESOURCES		
Voluntary income		
Donations	881	540
Incoming resources from charitable activities		
Grants	939,402	898,291
Other income	43,133	66,312
Project income	91,961	27,900
Wage supplemental income	3,886	23,828
Standard earned income	56,546	103,135
	<hr/>	<hr/>
	1,134,928	1,119,466
Total incoming resources	<hr/>	<hr/>
	1,135,809	1,120,006
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Purchases	3,039	31,955
Charitable activities		
Wages	617,977	582,701
Rent and rates	48,474	61,144
Light and heat	21,321	23,518
Telephone & stationery	25,923	28,700
Sundries	12,599	15,113
Meeting room expenses	12,660	11,928
Travelling expenses	24,672	17,888
Professional fees	51,162	10,078
Property cleaning and maintenance	26,788	29,949
Training costs	19,240	3,357
Equipment hire and rental	1,927	5,590
Bank charges	62	30
Volunteers expenses	1,986	-
Fixtures and fittings	6,832	21,160
	<hr/>	<hr/>
	871,623	811,156
Governance costs		
Accountancy	4,800	4,800
	<hr/>	<hr/>
Total resources expended	879,462	847,911
	<hr/>	<hr/>
Net income	<hr/>	<hr/>
	256,347	272,095