REGISTERED COMPANY NUMBER: SC309701 (Scotland) REGISTERED CHARITY NUMBER: SC037696

Report of the Trustees and Financial Statements for the Year Ended 31 March 2017 for Voluntary Action South Lanarkshire

> The Kelvin Partnership Ltd Statutory Auditor Chartered Accountants The Cooper Building 505 Great Western Road Glasgow G12 8HN

Contents of the Financial Statements for the Year Ended 31 March 2017

	Page
Report of the Trustees	1 to 10
Report of the Independent Auditors	11 to 12
Statement of Financial Activities	13
Balance Sheet	14
Notes to the Financial Statements	15 to 22
Detailed Statement of Financial Activities	23

Report of the Trustees for the Year Ended 31 March 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Voluntary Action South Lanarkshire is committed to:

- · Maximising volunteering.
- Strengthening communities.
- Facilitating community and voluntary sector engagement.
- Enabling sector performance and growth.
- Supporting and accelerating social enterprise.
- Promoting social and economic partnerships.
- Enabling positive partnerships.
- Promoting social and economic impact.
- Recognising and evaluating volunteer's contribution.

We also support and deliver programmes to the community and voluntary sector that:

- Raise the skills of members, staff and volunteers.
- Modernise organisational governance, systems and processes.
- Raise the standard of financial practice and management.
- Diversify the sector's funding base.
- Better involve members/volunteers/beneficiaries in service delivery.
- Help to develop shared working arrangements that improve efficiencies.
- Introduce and support quality assurance systems.

OBJECTIVES AND ACTIVITIES

Significant activities

- VASLan Board and Management Team met in October 2016 to discuss the future strategic direction of the organisation.
- The demand for VASLan input and/or involvement continued to increase throughout 2016/17, greater demands and increased Partner expectation for input continues to be a challenge. In particular there has been a significant increase in requirement to support the Integrated Health and Social Care agenda.
- Maintained a strong focus on third sector interface development and the consolidation of skills and expertise capable of delivering and sustaining appropriate services.
- Continued to address the challenges and transition taking place within 'Volunteering'. Sustained our approach through 'Volunteer Friendly'.
- We have reinvigorated our approach through the introduction of Third Sector Forum spread across the geography of South Lanarkshire. Additionally we have supplemented this approach with the involvement of Chief Officers from several of the larger third sector bodies and organisations
- During 2016/17 we have continued to support Locality Boards / Partnerships and furthered our levels of communication and involvement in support of those bodies and Community Planning Partners.
- Internally and externally we continue to promote the merits of adopting a 'Quality' agenda and continuous improvement, introducing improved reporting, improved levels of data and evidence and in areas of wider governance.
- The introduction of monitoring and reporting against the Third Sector Integrated Care Fund (ICF)
- We continue to address our training offers and are seeking to reshape this in line with learning and development needs of the sector.
- We continue to promote the building of Social Enterprise capacity through an active programme of development delivered through a dedicated resource. We sustained and grew the Social Enterprise Online forum through promoting shared experiences and providing access to information and opportunities.
- Funding remains as the key issue impacting on the majority of Voluntary Organisations and a continuous topic within most conversations, regardless of the field of delivery. The impact of austerity cuts within the Public Sector continues to be a major factor within South Lanarkshire.
- The impacts of Welfare reform continue to be felt although a new agreement between TSIs and DWP has provided clear guidance to support organisations experiencing issues with volunteers claiming benefits.
- Since the passing of the Community Empowerment Bill, we have seen an increase in support requests. The
 management of expectations and the establishment of practicalities continues to be a challenging area of
 work.
- VASLan has expanded its involvement with a range of Partnerships and boards, highlighting the reach and
 impact of South Lanarkshire's Third Sector across many key agenda areas. Health and Social Care has been
 a prominent area of work with increasing signs of wider involvement within this arena.
- During the first quarter of 2016/17 we were successful in securing funds for 19 Third Sector Health and Social Care projects through the Integrated Care Fund, and have since continued to develop performance reporting and building evidence that highlights the impact of these services against the National Health and Wellbeing Outcomes.
- We commenced the development of a new database CRM system for internal monitoring and reporting and to feed the Locator tool.
- We held our inaugural Third Sector Awards to provide recognition of organisations with awards presented in a number of different thematic areas.
- Secured Big Lottery funding following the successful delivery of a four year Reducing Reoffending Change Fund Public Social Partnership.

STRATEGIC REPORT

Achievement and performance

Volunteering

- 1067 enquiries were made to the organisation on volunteering, with 948 people going on to register their interest in a volunteering opportunity.
- 125 volunteer opportunities were advertised throughout the year.
- 49 brand new volunteering opportunities were advertised, with 379 voluteers placed.
- The most requested role for volunteers within organisations was for administration and befriending and advice / information giving was popular too.
- 263 volunteering appointments were made, with 160 attended. Disappointingly 103 people failed to attend their appointment.

STRATEGIC REPORT

Achievement and performance

- 567 email enquiries suggests people continue to use online services to find suitable volunteering.
- 30% of people who were looking to volunteer started volunteering; 2% needed more support; 4% couldn't find anything suitable; 60% were waiting to hear back from organisations and 2% said volunteering wasn't for them right now.
- A new Volunteer Managers training was developed and delivered to 14 participants and the feedback has been
 excellent.
- VASLan staff continued to promote volunteering and targeted specific areas at various events with a total of 40
 Talks / Events on Volunteering for Employability / Health / Youth & Saltire Info Sessions
- Volunteers' Week 2016 was once again a focus for much of our volunteering promotion. We held a variety of events throughout the week including a celebration of volunteering event, two volunteer fairs and a Superhero mask theme to encourage organisations to get involved.
- Our Volunteering Awards attracted 139 nominations across 5 categories and the winners in each category were invited to attend an Award Ceremony.
- Four Volunteering Advisors have been recruited in the University of the West of Scotland, Hamilton Campus.
- We are now frequently promoting Volunteer Friendly and in the last quarter of 2016/17 five organisations expressed an interest and are now working towards the Volunteer Friendly Awards.

Saltire Awards

- 559 Saltire Registrations were made by young people aged 12-25 in South Lanarkshire.
- 469 young people received their Approach Award (10 or 25 hours).
- 247 young people received the Ascent Award (50, 100, 200 or 500 hours).
- 3 young people were nominated for a Saltire Summit award the pinnacle of the awards structure for those who have gone above and beyond expectations in their volunteering role (s).

Core and Development Work

- 303 organisations supported with development including advice, in-depth consultancy and one-to-one support which amounted to 1,342 interactions with organisations by email, telephone and face to face meetings.
- 64 new start up groups and organisations were supported.
- 71 health checks completed with organisations to ensure policy, training, governance etc., are in place.
- 95 organisations supported with Charity Law; 228 Organisations supported with funding; 17 Organisations supported with financial advice and training; 76 Organisations supported with Governance.
- 124 Organisations became Members of VASLan.
- Two "Meet the Funder" events delivered and 6 funding surgeries held attended by 202 organisations
- Over 2016/17 we identified potential funding avenues and worked with organisations to develop funding strategies. Through the support of VASLan, 48 applications were successful to the sum of £1,835,869.
- Over 70 community organisations and social enterprises, and 13 external funders and support organisations attended the yearly funders fair.
- We welcomed 140 guests to our Third Sector Awards in November 2016 as shortlisted organisations received recognition for their hard work and commitment to their communities.
- We offered 29 training Courses and 14 Information Events between April 2016 and March 2017, equating to 350 learning opportunities being offered benefitting 236 organisations.
- We ran a successful "Risks, Regulators and Responsibilities" Information Session which gave participants an
 overview of common third sector legal structures and requirements and responsibilities of being a registered
 charity in Scotland.
- VASLan have given support to voluntary organisations by means of 16 surgeries linked to the Third Sector
 Forum meetings held in local areas in South Lanarkshire with 160 organisations benefitting from face to face
 support.
- 693,871 page hits on VASLan website.
- 619 subscribers to E-newsletter.

Social Enterprise

- 64 social enterprise organisations supported on funding, project planning, income generation, finance, marketing and governance with a total of 422 different interactions being supported by VASLan staff.
- 11 new social enterprises have been established.

STRATEGIC REPORT

Achievement and performance

- 4 meetings took place of South Lanarkshire Social Economy Steering Group with TSI representation and 6 meeting with national support agencies were held.
- Training, charitable status and legal structures are also areas where social enterprises have asked VASLan for
 assistance this year with start up support, project planning and business planning other areas where support has
 been provided.
- Over 2016/17, the team worked in partnership with a variety of external organisations, Third Sector partners and
 our neighbouring TSI in North Lanarkshire to deliver a range of training opportunities for social enterprises
 across South Lanarkshire. A series of linked training sessions were delivered in partnership with VANL looking
 at various aspects of Impact Measurement including; Outcomes and Indicators, Made to Measure Evaluation
 Methods and Telling my story Analysing and Reporting. Six South Lanarkshire organisations benefited from
 attending the three sessions.
- In February, and again in partnership with VANL, Social Enterprise Academy ran a popular session on Developing an Enterprising Approach which was attended by 10 social enterprises.
- The first VASLan Third Sector Organisation Awards were held, which included a specific Enterprising Organisation or Project Category.
- We ran our annual pop up Social Enterprise event which was delivered in the shape of a craft fair. 10 organisations participated and it was a great opportunity to increase the visibility of Social Enterprise in South Lanarkshire, highlighting the great work and talent within the area.
- In early 2017 we held a half day event, in partnership with South Lanarkshire Council, SENScot and the Supplier Development Programme, on adding Social Value in Procurement. The event was attended by over 30 organisation and highlighted the value and impact Social Enterprises can make by being involved in the procurement process.
- In March, 22 people attended an event held in partnership with COSS, SENScot Legal and the Big Lottery on Asset Transfer which focused on Part 5 of the Community Empowerment Act as well as some of the realities of taking on a building either through asset transfer, purchase or lease.
- Throughout the year the team participated in a number of events including a session on Community Land Assets, the Community Enterprise conference, TSI Practice Forums and our Lanarkshire Social Economy Local Authority Group.

IT

- Developed and introduced VASLan CRM system EPI (Engage, Promote and Involve) as a replacement for MILO
- · Migrated all data from MILO into EPI
- Supported other TSIs in their use of MILO
- Reviewed IT infrastructure no major changes were required
- · Upgraded Voluntary Action North Lanarkshire's version of Locator
- Greater increase in use of VASLan's Locator Tool. 402,306 hits compared to 247,311 the previous year.

Specialist Development

Policy & Communications

- Information on Third Sector Support for Military Veterans gathered and included in Locator.
- 8 Briefings were produced for the third sector in South Lanarkshire (Community Empowerment; Financial Complaints; Charity Changes - New Trustee Guidance & Targeted Regulation; Fairer Scotland Action Plan; South Lanarkshire Savings Proposals; Asset Transfer Guidance; Participation Requests Guidance and Child Poverty (Scotland) Bill.
- Electronic News subscribers increased to 619 compared to 528 from previous year.

Third Sector Forum (TSF)

- During 2016/17 sixteen TSF events were delivered across all four South Lanarkshire localities, with 98% of attendees highlighting that the locality forum events had met their expectations.
- The TSF events have delivered a range of subject matters and supported a range of Third Sector partner
 organisations to present their services to a wider audience.
- 296 organisations were represented at locality Third Sector Forums events during 2016/17.

Report of the Trustees for the Year Ended 31 March 2017

STRATEGIC REPORT Achievement and performance

Health and Social Care Integration

- VASLan continue to engage with and contribute to key strategic groups within Health and Social Care, including
 the Integrated Joint Board, the Strategic Commissioning Group, Thematic focus groups, work groups and the
 Locality Planning Groups.
- Third Sector organisations were allocated £606,000 funding to continue to deliver 19 projects related to Health and Social Care for the year 2016/17.
- During 2016/17 a number of partner organisations attended and presented at locality TSF events.
- Discussions and table top workshops at TSF events have highlighted and promoted the strengths of community based assets that are values led with a diversity of skills at local level.

Girfec and Early Years

- Supported the introduction of the ARCH autism project by engaging and mapping Third Sector services linked to autism.
- VASLan continued to deliver GIRFEC Roadshows in each of the 4 localities
- These Roadshows have provided voluntary organisations with a range of tools to help them understand the
 assessment process and so improve outcomes for children;
 - GIRFEC Flow Chart
 - · Easy read materials
 - · Well-being Card Game
 - GIRFEC overviews were directly delivered to staff/volunteers/members of voluntary sector organisations and 2 bespoke sessions were delivered to carers from Asian and Polish backgrounds.

EFQM and Continuous Improvement

- A detailed plan of actions identified to address key areas of improvement across the organisation.
- Improved internal communications through the use of a "highlight report" to share information with staff following attendance at training, events, meetings.
- The creation of an internal improvement framework under the banner of 'EQIP' Efficiency, Quality, Improvement, Performance.

Projects

Enhanced Volunteering Initiative (EVI) - SLW4U Employability

- Support of Enhanced Volunteering Initiative (EVI) for young people aged 16+ to ensure they are better prepared for employment, gaining accredited personal development course (PX2-STEPS Pacific Institute)
- 46 new young people registered between April 2016 March 2017
- 15 Attended VASLan Job Club
- 6 Attending Arts & Crafts and issue based sessions with HIPY
- 2 attending College
- 6 Completed training
- 3 gained employment
- 12 started volunteering
- 27 mentees were matched to a volunteer mentor
- The funding for this project ended on 31st March 2016, however, VASLan continued this project for a further year until 31st March 2017

Chance to Change - Reducing Reoffending Change Fund PSP

- Chance to Change Public Social Partnership Targeted programme of support to prolific young offenders living
 in the South Lanarkshire area. Using volunteer business mentors on a 1 to 1 basis to coach and encourage the
 young person to move away from offending behaviours.
- 32 new young people registered between April 2016 March 2017

Report of the Trustees for the Year Ended 31 March 2017

STRATEGIC REPORT

Achievement and performance

- 15 took part in group work sessions
- 16 mentees have obtained full time employment.
- 37 attended the job club
- 25 participated in training
- 1 moved into further education
- 15 gained employment
- Project concluded at 31st March 2017. Funding for new 3 year project secured from Big Lottery and Robertson Trust "Chance 2 Change" focusing on Mental Health & Wellbeing for 16 -29 years olds.

Making it Work

 Funding for Making it Work concluded at 30th June 2017 with VASLan staff member transferring to Routes to Work South.

Financial review

Principal funding sources

Scottish Executive £269,600 South Lanarkshire Council £165,583 Chance to Change - Reduce Re-offending £91,366 Integrated Health and Social Care £60,000 Integrated Children's Services Project £23,520 SLW4U £23,061 Infobase £15,000 Making it Work Project £11,478 IT Infrastructure £6,630

Review of year

The new charity entity provided a surplus of £90.00(2016-£251,861) for the year to 31 March 2017. As of 31 March 2017 we had £102,423(2016-£582,234) in restricted funds and £1,051,713 (2016-£571,812) in unrestricted funds. The total income for VASLAN was £727,061 (2016-£1,110,911) of which £643,177 (2016-£700,466) came in the form of grant income. The Scottish Executive and South Lanarkshire Council provided 67% (2016-43%) of the total income for the year.

Reserves policy

The trustees continue to closely monitor the Charity's finances, with the agreed policy objectives of securing the future of the Charity's projects by establishing a working reserve to provide at least three months full operational costs, and maximising funds available to promote, support and develop the voluntary sector in South Lanarkshire.

STRATEGIC REPORT

Future plans

Strategy/Partnerships

VASLan's Board and Management Team commenced working on a three year strategy toward the end of 2016 which will be launched in the later part of 2017. In compiling the strategy input from a variety of sources took into account the changing policy and operational environment which has changed significantly since the TSI model was established in 2011. The strategy (in association with a range of partners) attempts to recognise and address the challenges in terms of the demands placed on the TSI and shape the 'strategic' inclusive and accountable body.

In working and developing new collaborative approaches VASLan is aiming to strengthen the existing relationships / partnerships with the 'local' third sector or those Groups and Organisations working within South Lanarkshire, with a clear focus of mobilising the sector in shaping local accountability and empowerment; facilitating, championing and challenging the power dynamics that the sector has to deal with.

Communities

In seeking to extend the role and input of local communities we will do so through the Third Sector Forum Structure, consisting of: members of VASLan; locality Third Sector Forum and the Chief Officers Group.

We will establish a strategic approach with identified locality focussed development officer leading on sector engagement, feeding to and from the Third Sector Forum structure together with providing specialist support on core areas across all localities.

Co-production

By adopting a clear and credible locality focus the strategy will provide a coordinated accountable approach to assessing and resourcing emerging need, increase sector stability, and will provide a richer communications platform for statutory partners to engage with the Third Sector.

Accountability

VASLan remains as a single entity responsive to the diversity and needs of the community and is well managed, governed and an effective organisation. Our integrated approach provides:-

a single point of contact; a pool of expertise; enhanced collation of evidence and intelligence; improved representation of the Third sector and ability to influence; the bridge between local partners and the local Third Sector. We utilise IT, Social Media, Web Based services, Newsletters and regular Forums with the Third Sector and satisfy all formal requirements by reporting to AGM Members, Office of the Scottish Charity Regulator, Companies House, Scottish Government, South Lanarkshire Council and all partners within the Community Planning structure. Additionally we hold frequent formal meetings with elected representatives - MPs, MSP's, Councillors and Community Councillors and Community Representatives or communities of interest.

IT

We will enhance our intelligence gathering mechanisms with improved IT systems and social media coverage to support the sector and our partnership initiatives.

Our online services will be improved with the introduction of our new Locator database and user friendly web page, our online resource kit for organisations will be updated, a volunteer friendly online network will be established and we will introduce a web based Third Sector Forum for sharing information.

Finance

VASLan Directors recognised the impact and potential damage that would result from a withdrawal of our services to the Third Sector as a consequence of the removal of funds for 2017/18 directly relating to core service delivery. The Directors have therefore taken steps to sustain the level of service provision consistent with previous years through the release of 'unrestricted' funds and have done so in accordance with guidance of Kelvin Partnership (Accountants). As Trustees they have taken into account the risks to the Charity and are acting in the best interests of the Charitable Company in seeking a sustainable future; thereby substantially reducing the immediate impact on Communities and Third Sector organisations.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Voluntary Action South Lanarkshire Limited (VASLan) is a charitable company, limited by guarantee, as defined by the Companies Act 2006 incorporated on 5th October 2006 and is a recognised charity. The company was established under a Memorandum of Association which recognised the objects and powers of the charitable company and is governed under its Articles of Association. In 2011 the charitable company proposed and adopted revised Articles of Association facilitating the establishment of a South Lanarkshire Interface. In November, 2016 revised articles were proposed and adopted following a Special General Meeting.

The directors of the charitable company are its trustees for the purpose of charity law and throughout this report are referred to as trustees. The maximum number of trustees is twelve. The organisation is governed by Trustee Directors with the day to day business of the organisation managed by senior staff who report to the Trustee Directors of VASLan on a regular basis. The Board of Trustee Directors usually meets on a bi-monthly basis with meetings scheduled throughout the course of the year, on all aspects of the work of the Company. The Board of Trustee Directors is supported in the administration of Governance through a Staffing Sub-Committee and a Finance Sub-Committee with both committees meeting on a monthly frequency.

Recruitment and appointment of new trustees

The Trustee Directors are appointed from the nominations of the members or depending on the skills required. Trustee Directors can also Co-opt or fill vacancies occurring between AGM's. All such appointees are required to resign at the next AGM and seek re-appointment if appropriate. Each trustee is appointed to service for three years and is eligible for re-appointment for a further three years. A trustee who has served for six years is not eligible for re-appointment and must stand down for one year. In addition to the Board of Trustee Directors there are 2 advisors (non-voting) who also attend regularly.

Organisational structure

Voluntary Action South Lanarkshire (VASLan) is the Third Sector Interface (TSI) for South Lanarkshire and is fully recognised by the Community Planning Partnership. As a Single Interface VASLan carries responsibilities in supporting and promoting volunteering, in providing support to community and voluntary organisations/groups in the development of wider capacity across South Lanarkshire, in supporting and promoting the development of social enterprise and the local social economy and in providing the connectivity for local organisations and the Communities with the Community Planning Partnership in South Lanarkshire.

To ensure full transparency within our governance the single entity reports as a Company Limited by Guarantee (SC309701) and as a registered Charity (SC037696) and fully meets the desires and ambitions set for this body by the Third Sector in South Lanarkshire, Scottish Government, the Local Authority, and Community Planning Partners. For clarity and accuracy the Trustees also benefit from oversight of the legal and financial undertakings of the company through a continued association with Law at Work and the Kelvin Partnership. In matters of day to day financial performance and reporting VASLan continues to receive support from Greg Hannah Accountants.

Management Process

There are two strands to the management process:

- The Board of Trustee Directors oversee all aspects of Governance and the Board comprises no more than twelve Directors. The Board of Trustee Directors meet on a bi-monthly basis on all aspects of the work of the Company, Strategic Development, Monitoring of Performance, Project Development, & the Promotion of Volunteering; Organisational progress is monitored in conjunction with a Staffing Sub-Committee and a Finance Sub-Committee utilising management reports, management information schedules, financial instruments and a range of accounting procedures.
- Operational responsibilities are carried out by the Chief Executive Officer. The CEO is responsible for the
 efficient management and all associated VASLan services and facilities relating to the support and development
 of Volunteering and the Voluntary Sector within South Lanarkshire. Operational activity is sustained by the
 development teams in Hamilton. The premises are utilised for the delivery of Volunteering services and the
 support and training of community groups and organisations supplemented by numerous external venues to
 facilitate local delivery and input.

Report of the Trustees for the Year Ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

New members of the Board are provided with an initial information pack containing: previous minutes of Board Meetings and literature associated with the business of the company. The Trustee Directors receive appropriate training by attendance at Company development days and Governance training and also through Voluntary Action Scotland.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC309701 (Scotland)

Registered Charity number

SC037696

Registered office

155 Montrose Crescent HAMILTON ML3 6LQ

Trustees

Rev I D Barcroft Dr T J S Brain J K Cassidy J R Christie

- resigned 9.11.16

W Tynan Ms N Barr

N G P McShannon Mrs M Duffy - appointed 6.5.16

- appointed 6.5.16

Company Secretary

G Bennie

Senior Statutory Auditor

Craig M Fotheringham Bsc CA

Auditors

The Kelvin Partnership Ltd Statutory Auditor Chartered Accountants The Cooper Building 505 Great Western Road Glasgow G12 8HN

COMMENCEMENT OF ACTIVITIES

The charitable company passed a special resolution on 4th February 2011 changing its name from Local Communities Development Trust Ltd to Voluntary Action South Lanarkshire.

The formal merger of staff was effected from 1 April 2011 and completed 30 June 2011 with the staff members of CVS Hamilton & East Kilbride, Create - Cambuslang and Rutherglen Ltd & Volunteer Centre South Lanarkshire Ltd coming together under the Company - Voluntary Action South Lanarkshire.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Voluntary Action South Lanarkshire for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, The Kelvin Partnership Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 9 November 2017 and signed on the board's behalf by:

G Bennie - Secretary

Report of the Independent Auditors to the Trustees and Members of Voluntary Action South Lanarkshire

We have audited the financial statements of Voluntary Action South Lanarkshire for the year ended 31 March 2017 on pages thirteen to twenty two. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members and trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page ten, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditors under Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

Report of the Independent Auditors to the Trustees and Members of

Voluntary Action South Lanarkshire

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Craig M Fotheringham Bsc CA (Senior Statutory Auditor)

for and on behalf of The Kelvin Partnership Ltd

Statutory Auditor

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Chartered Accountants

The Cooper Building

505 Great Western Road

Glasgow

G12 8HN

9 November 2017

Statement of Financial Activities for the Year Ended 31 March 2017

	Notes	Unrestricted funds	Restricted funds £	31.3.17 Total funds £	31.3.16 Total funds £
INCOME AND ENDOWMENTS FROM	_				
Charitable activities Incoming resources from charitable activities	2	493,506	233,555	727,061	1,110,911
Total		493,506	233,555	727,061	1,110,911
EXPENDITURE ON					
Raising funds	3	-	-	-	4,212
Charitable activities Charitable activities	4	432,532	294,439	726,971	954 929
Chartable activities		432,332			854,838
Total		432,532	294,439	726,971	859,050
NET INCOME/(EXPENDITURE)		60,974	(60,884)	90	251,861
Transfers between funds	14	418,927	(418,927)	-	
Net movement in funds		479,901	(479,811)	90	251,861
RECONCILIATION OF FUNDS					
Total funds brought forward		571,812	582,234	1,154,046	902,185
TOTAL FUNDS CARRIED FORWARD		1,051,713	102,423	1,154,136	1,154,046

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

Balance Sheet At 31 March 2017

ELVED ACCETC	Notes	Unrestricted funds	Restricted funds	31.3.17 Total funds £	31.3.16 Total funds £
FIXED ASSETS Tangible assets	11	6,975	-	6,975	11,092
CURRENT ASSETS Debtors Cash at bank and in hand	12	2,370 1,066,606	60,000 42,423	62,370 1,109,029	4,648 1,174,866
		1,068,976	102,423	1,171,399	1,179,514
CREDITORS Amounts falling due within one year	13	(24,238)	-	(24,238)	(36,560)
NET CURRENT ASSETS		1,044,738	102,423	1,147,161	1,142,954
TOTAL ASSETS LESS CURRENT LIABILITIES		1,051,713	102,423	1,154,136	1,154,046
NET ASSETS		1,051,713	102,423	1,154,136	1,154,046
FUNDS Unrestricted funds Restricted funds	14			1,051,713 102,423	571,812 582,234
TOTAL FUNDS				1,154,136	1,154,046

The financial statements were approved by the Board of Trustees on 9 November 2017 and were signed on its behalf by:

N G P McShannon - Trustee

Ms N Barr -Trustee

Notes to the Financial Statements for the Year Ended 31 March 2017

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Allocation and apportionment of costs

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings

- 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

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Notes to the Financial Statements - continued for the Year Ended 31 March 2017

2. INCOME FROM CHARITABLE ACTIVITIES

	Activity		31.3.17 £	31.3.16 £
	Incoming resources from charitab	le	~	~
Grants	activities Incoming resources from charitab		643,177	700,466
Other income	activities Incoming resources from charitate		21,391	42,769
Project income	activities Incoming resources from charitate		25,561	308,586
Wage supplemental income	activities Incoming resources from charitate		-	3,838
Standard earned income	activities		36,932	55,252
			727,061	1,110,911
Grants received, included in the	e above, are as follows:			
•	•		31.3.17	31.3.16
			£	£
South Lanarkshire Council			165,583	195,584
Scottish Executive			269,600	269,600
SLC-Infobase			15,000	15,000
Reshaping Care for Older Peop	ole		-	42
Chance to Change - Reduce Re	e-offending		91,366	99,226
Media Heritage Lottery Fund			-	86
Integrated Childrens' Services I	Project		23,520	31,360
Making it Work Project			11,478	49,149
VASLAN Interns			-	419
IT Infrastructure			6,630	40,000
Integrated Health and Social Ca	are		60,000	
			643,177	700,466
RAISING FUNDS				
Other trading activities				
			31.3.17	31.3.16
			£	£
Purchases				4,212
CHARITABLE ACTIVITIE	S COSTS			
		Direct costs	Support costs	Totals
		c	(See note 6)	c
Charitable activities		£ 722,171	£ 4,800	£ 726,971

Notes to the Financial Statements - continued for the Year Ended 31 March 2017

5. GR A	I	VTS	P	Α	Y	\mathbf{A}	BL	E
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	31.3.17	31.3.16
	£	£
Charitable activities	-	9,292
	===	

6. SUPPORT COSTS

Governance
costs
£
4,800

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.17	31.3.10
	£	£
Auditors' remuneration	4,800	4,800
Depreciation - owned assets	4,310	5,546
•		

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended $31 \, \text{March } 2017 \, \text{nor}$ for the year ended $31 \, \text{March } 2016$.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016.

9. STAFF COSTS

Wages and salaries	31.3.17 £ 552,875	31.3.16 £ 609,492
The average monthly number of employees during the year was as follows:		
	31.3.17 24	31.3.16 27

No employees received emoluments in excess of £60,000.

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11.

Notes to the Financial Statements - continued for the Year Ended 31 March 2017

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM	2	~	~
Charitable activities Incoming resources from charitable activities	561,724	549,187	1,110,911
Total	561,724	549,187	1,110,911
EXPENDITURE ON Raising funds	2,093	2,119	4,212
Charitable activities Charitable activities	470,454	384,384	854,838
Total	472,547	386,503	859,050
NET INCOME/(EXPENDITURE)	89,177	162,684	251,861
RECONCILIATION OF FUNDS			
Total funds brought forward	482,635	419,550	902,185
TOTAL FUNDS CARRIED FORWARD	571,812	582,234	1,154,046
TANGIBLE FIXED ASSETS			Fixtures and fittings
COST At 1 April 2016 Additions			71,016 193
At 31 March 2017			71,209
DEPRECIATION At 1 April 2016 Charge for year At 31 March 2017			59,924 4,310 64,234
NET BOOK VALUE At 31 March 2017			6,975
At 31 March 2016			11,092

Notes to the Financial Statements - continued for the Year Ended 31 March 2017

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

12.					
				31.3.17	31.3.16
				£	£
	Trade debtors			62,370	4,648
13.	CREDITORS: AMOUNTS FALLING DUE	WITHIN ONE	YEAR		
				31.3.17	31.3.16
				£	£
	Trade creditors			1,535	6,679
	Social security and other taxes			11,403	10,952
	Other creditors			-	51
	Accrued expenses			11,300	18,878
	A tool dod on possess				
				24,238	36,560
				===	
4.4	A COMPAGNITURE EN EN INDIC				
14.	MOVEMENT IN FUNDS				
			Net movement	Transfers	
		At 1.4.16	in funds	between funds	At 31.3.17
		£	£	£	£
	Unrestricted funds				
	General fund	571,812	60,974	418,927	1,051,713
	Restricted funds				
	NHS- Car share scheme	3,447	(576)	_	2,871
	SLC-Infobase	2,937	(2,937)	-	· -
	SLW4U	418,927	-	(418,927)	-
	SCVO-Community Jobs Fund	249	(249)		-
	Reshaping Care for Older People	68,606	(49,410)		19,196
	Chance to Change - Reduce Re-offending	22,688	(22,688)	-	-
	Employability Officers Fund	2,434	(2,434)	-	-
	Integrated Childrens' Services Project	7,401	(7,401)	-	-
	Making it Work Project	6,780	(6,780)	-	-
	Early Years Collaborative Family Support				
	Fund	8,765	(8,765)	-	_
	IT Infrastructure	40,000	(19,644)	-	20,356
	Integrated Health and Social Care		60,000	-	60,000
		582,234	(60,884)	(418,927)	102,423
	TOTAL FUNDS	1,154,046	90		1,154,136

Notes to the Financial Statements - continued for the Year Ended 31 March 2017

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	58,323	2,651	60,974
Scottish Executive	269,600	(269,600)	-
South Lanarkshire Council	165,583	(165,583)	
	493,506	(432,532)	60,974
Restricted funds			
NHS- Car share scheme	2,500	(3,076)	(576)
SLC-Infobase	15,000	(17,937)	(2,937)
SLW4U	23,061	(23,061)	-
SCVO-Community Jobs Fund	-	(249)	(249)
Reshaping Care for Older People	-	(49,410)	(49,410)
Chance to Change - Reduce Re-offending	91,366	(114,054)	(22,688)
Integrated Childrens' Services Project	23,520	(30,921)	(7,401)
Making it Work Project	11,478	(18,258)	(6,780)
IT Infrastructure	6,630	(26,274)	(19,644)
Integrated Health and Social Care	60,000	-	60,000
Employability Officers Fund	-	(2,434)	(2,434)
Early Years Collaborative Family Support Fund	-	(8,765)	(8,765)
	233,555	(294,439)	(60,884)
TOTAL FUNDS	727,061	(726,971)	90
TOTAL FUNDS	====	====	====

Notes to the Financial Statements - continued for the Year Ended 31 March 2017

14. MOVEMENT IN FUNDS - continued

South Lanarkshire Council - Grant Funding - for the provision and support of core TSI services across South Lanarkshire:

Scottish Government - Grant Funding - for the provision and support of core TSI services across South Lanarkshire:

Income Generated - Funding raised through internal social enterprise activities:

NHS Car Scheme - Grant Funding - The provision through volunteers of transport for patients within the Rutherglen & Cambuslang areas, attending NHS, GP, & Dental appointments in Lanarkshire and Greater Glasgow:

InfoBase South Lanarkshire - Grant Funding - Facilitates the maintenance and upkeep of the Voluntary Sector Database within South Lanarkshire:

South Lanarkshire Works 4 U - European Match Funding return - Provision of personal and employability skills for disengaged people; development of work experience programmes through Volunteering; and supporting movement into mainstream employment:

Community Jobs Fund - Award Funding facilitating the provision of youth jobs experience:

Reshaping Care for Older People - Change Fund - Supports four Locality Officers in bridging the gap between mainstream agencies and local community / voluntary provision:

Chance to Change - Reducing Reoffending Change Fund - Youth support programme assisting young people to engage with mainstream provision:

Employability Officer - Partnership Support - Developing employability services supporting a range of disengaged young people:

Integrated Children's Services - Partnership Funding - supporting the development and awareness of the voluntary sector through wider networking and related activities:

Making It Work - Employability Partnership Funding - Hosting the employment of two Key Workers - providing a range of support and development activities for lone Parents:

EYC Family Support - EYC Change Fund - Employment of a Strategic Post supporting the integration and development of GIRFEC throughout South Lanarkshire:

Integrated Health and Social Care - For administration of Organisations who applied for funding application money did not come through VASLan - was just administered/monitored by us).

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2017.

Notes to the Financial Statements - continued for the Year Ended 31 March 2017

16. UNRESTRICTED FUNDS

In the year the Board have reviewed the general reserves position of the charity which exists to cater for fluctuations in the income of VASLAN from year to year. The Board have decided upon the following desired provision:

	31.3.17	31.3.16
	£	£
12 months running costs	730,000	180,000
Pay in lieu of notice	69,643	69,643
Redundancy	68,520	87,415
Lease obligations @ 5 years	225.555	225,000
Provision for reinstatement/dilapidations	55,000	50,000
Pension provision	10,600	26,000
Property acquisition fund	55,000	50,000
Provision for replacement windows	62,000	60,000
Provision for replacement heating	15,000	10,000
Provision for replacement of compliant lighting	8,740	-
Provision for upgrading IT/Software	20,000	-
Shortfall	(268,345)	(186,246)
General fund balance	1,051,713	571,812

17. FIRST YEAR ADOPTION

These financial statements for the year ended 31 March 2017 are the first financial statements that comply with FRS 102 Section 1A small entities. The date of transition is 1 April 2016.

There has been no impact on opening equity and profit for the comparative period.

Detailed Statement of Financial Activities for the Year Ended 31 March 2017

	31.3.17 £	31.3.16 £
INCOME AND ENDOWMENTS		
Charitable activities	643,177	700,466
Grants Other income	21,391	42,769
Project income	25,561	308,586
Wage supplemental income	, <u>-</u>	3,838
Standard earned income	36,932	55,252
	727,061	1,110,911
Total incoming resources	727,061	1,110,911
EXPENDITURE		
Other trading activities		
Purchases	-	4,212
Charitable activities		(00.100
Wages	552,875	609,492
Rent, rates & insurance	48,457 12,558	45,085 22,653
Light and heat	25,246	28,945
Telephone, IT & stationery Sundries	3,921	7,127
Meeting room expenses and venue hire	20,156	21,564
Travelling expenses	6,362	8,882
Professional fees	5,550	33,613
Property cleaning and maintenance	16,970	11,239
Training costs	5,877	14,872
Equipment hire and rental	5,836	604
Bank charges	94	62
Volunteers expenses	203	1,483
Employability project costs	13,756	29,579
Fixtures and fittings Grants to institutions	4,310 -	5,546 9,292
	722,171	850,038
Support costs		
Governance costs Auditors' remuneration	4,800	4,800
Additions remaineration		
Total resources expended	726,971	859,050
Net income	90	251,861
A 100 MACOANA		