

REGISTERED COMPANY NUMBER: SC309701 (Scotland)
REGISTERED CHARITY NUMBER: SC037696

**Report of the Trustees and
Financial Statements for the Year Ended 31 March 2020
for
Voluntary Action South Lanarkshire**

The Kelvin Partnership Ltd
Statutory Auditor
Chartered Accountants
The Cooper Building
505 Great Western Road
Glasgow
G12 8HN

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for the Year Ended 31 March 2020**

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**Report of the Trustees
for the Year Ended 31 March 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

VASLan's Mission

"The quality of community and voluntary action in South Lanarkshire
is among the best in Scotland"

OBJECTIVES AND ACTIVITIES

Objectives and aims

As the Third Sector Interface (TSI) for South Lanarkshire Voluntary Action South Lanarkshire has a remit from Scottish Government to undertake activities to create a vibrant Voluntary and Community Sector across South Lanarkshire, supports the stimulation of local development through Social Enterprise and promote, encourage and support Volunteers.

In response to Scottish Governments introduction of a new TSI outcomes framework we have again delivered an extended work-plan to Scottish Government framed under the four key aims;

- 'Central source of knowledge' around the Third Sector Locally.
- 'Voice' ensuring a strong Third Sector voice at a strategic level.
- 'Building Capacity' of volunteering, community groups, Third Sector organisations and social enterprise to achieve positive change, and.
- 'Connect' providing coordination to the local Third Sector to better respond to local priorities.

Continuing our programme of change

As highlighted in last year's report during the first quarter of 2018 we introduced a "programme of change", with an objective to improve organisational outcomes, effectiveness and efficiencies across all functions that support and advocate for South Lanarkshire's Third Sector.

During this reporting year we reviewed and continued to implement a range of improvement activities designed to improve our in-house systems that support our drive to be a cost-effective and influential organisation - a key Community Planning Partner.

Voluntary Action South Lanarkshire Report of the Trustees for the Year Ended 31 March 2020

Our 'programme of change' was refocussed to reflect our new ways of working introduced during 2018, the refocus concentrated on internal system improvements to deliver more effective and efficient processes.

These improvements have resulted in, better levels of communication and engagement with South Lanarkshire's Third Sector, improved internal reporting and a significantly improved Engage, Promote, Involve (EPI) knowledge base.

**Report of the Trustees
for the Year Ended 31 March 2020**

OBJECTIVES AND ACTIVITIES

KEY AREAS OF ACHIEVEMENT AND PERFORMANCE

Year in review

Notwithstanding the level of change Voluntary Action South Lanarkshire has continued to deliver quality services to South Lanarkshire's Third Sector, and through the introduction of revised ways of working we have seen;

- Improved content and search functionality of the Locator Tool.
- Significant improvements to our Engage, Promote and Involve (EPI) knowledge base.
- More efficient processes for staff to enable VASLan to provide an improved and more focussed level of organisational support.
- We successfully delivered our Scottish Government work-plan and have been actively involved in national work with Scottish Government and other TSI's in area such as the National Saltire Review
- We increased our level of activity and engagement with our Third Sector partners, reflecting increased levels of activity with a more condensed level of organisations.
- 89 events were facilitated an increase of 27%.
- Through our targeted consultations the number of recipients we reached increased by 73% on the previous year.
- Operational specific dashboards have been further improved to support staff and the production of sector related reports.

Throughout the year we have continued to support a range of key partnership and priority areas such as GIRFEC and Children's Services, Health and Social Care and the Green Health Partnership.

We continue to support and provide the support and administration for the Third Sector Integrated Care Fund.

Our commitment to Community Planning remains undiminished and we have sustained our support of the Improvement Service in the development of a completely refreshed approach in the Community Planning Partnership.

Through the introduction of our many improvement and revised ways of working the charity has, despite a reduction in income improved its financial performance by reducing its operating deficit to £73,516 for the year to 31 March 2020 (2019 - £102,644 deficit) this is based on an income of £573,398 against an expenditure of £646,914. We continue to strive for further efficiencies and seek new funding to support our vision and mission.

**Report of the Trustees
for the Year Ended 31 March 2020**

OBJECTIVES AND ACTIVITIES

Mentoring Project

The Mentoring programme ended its final year of delivery in March 2020, despite this the programme continued to maintain a high number of active Volunteer Mentors with 22 throughout the year.

With a further 12 potential Volunteer Mentors having registered an interest should the Project continue beyond March 2020.

During the year 63 young people signed up to the project and were matched to a trained Volunteer Mentor or Staff member, provided with one to one support to address barriers and issues to positively move forward with their goals.

We also continued to maintain and build on our existing close working relationships with Social Work Children and Families, Criminal Justice Social Work, South Lanarkshire Housing Department, Loretto Care, Crossreach, NHS Community Mental Health Team, Sallus, Enable, Remploy, Aspire, Skills Exchange Scotland and Routes to Work South.

Here are some of the comments recorded on the Planned Exit from by the Mentees:

"Thank you for making me the person I am today."

"Thanks for all the support over the last few years, really appreciate it and won't forget it."

"You have done so much for us and our boy. Truly have changed our lives with your compassion and kindness."

"Helped me through absolute everything."

"Forever grateful I had this opportunity."

"I was given the confidence I needed to re-build my life again and I'm grateful for that."

We continued to support some of the young people who engaged with the project post March specifically supporting some through the Covid-19 lockdown, and we wish them every success for their future

Future Improvement

As part of our improvement cycle we are again targeting further developments within the EPI (Engage Promote Involve) knowledge base to enable improved levels of data analysis and reporting on Third Sector services.

We are reviewing and relaunching our strategy for 2021 - 2023, we are also reshaping our staff team, relocating our business and refocusing our methods of support to South Lanarkshire's Third Sector.

STRATEGIC REPORT

Reserves policy

The trustees continue to closely monitor the Charity's finances, with the agreed policy objectives of securing the future of the Charity's work and projects by establishing a working reserve to provide at least six months full operational costs, and maximising funds available to promote, support and develop the voluntary sector in South Lanarkshire.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Voluntary Action South Lanarkshire Limited (VASLan) is a charitable company, limited by guarantee, as defined by the Companies Act 2006 incorporated on 5th October 2006 and is a recognised charity. The company was established under a Memorandum of Association which recognised the objects and powers of the charitable company and is governed under its Articles of Association. In 2011 the charitable company proposed and adopted revised Articles of Association facilitating the establishment of a South Lanarkshire Interface. In November 2016 revised articles were proposed and adopted following a Special General Meeting.

**Report of the Trustees
for the Year Ended 31 March 2020**

The directors of the charitable company are its trustees for the purpose of charity law and throughout this report are referred to as trustees. The maximum number of trustees is twelve. The organisation is governed by Trustee Directors with the day to day business of the organisation managed by senior staff who report to the Trustee Directors of VASLan on a regular basis. The Board of Trustee Directors usually meets on a bi-monthly basis with meetings scheduled throughout the course of the year, on all aspects of the work of the Company. The Board of Trustee Directors is supported in the administration of Governance through a Staffing Sub-Committee and a Finance Sub-Committee with both committees meeting on a monthly frequency.

Recruitment and appointment of new trustees

The Trustee Directors are appointed from the nominations of the members or depending on the skills required. Trustee Directors can also Co-opt or fill vacancies occurring between AGM's. All such appointees are required to resign at the next AGM and seek re-appointment if appropriate. Each trustee is appointed to service for three years and is eligible for re-appointment for a further three years. A trustee who has served for six years is not eligible for re-appointment and must stand down for one year. In addition to the Board of Trustee Directors there are 2 advisors (non-voting) who also attend regularly.

Organisational structure

Voluntary Action South Lanarkshire (VASLan) is the Third Sector Interface (TSI) for South Lanarkshire and is fully recognised by the Community Planning Partnership. As a Single Interface VASLan carries responsibilities in supporting and promoting volunteering, in providing support to community and voluntary organisations/groups in the development of wider capacity across South Lanarkshire, in supporting and promoting the development of social enterprise and the local social economy and in providing the connectivity for local organisations and the Communities with the Community Planning Partnership in South Lanarkshire.

To ensure full transparency within our governance the single entity reports as a Company Limited by Guarantee (SC309701) and as a registered Charity (SC037696) and fully meets the desires and ambitions set for this body by the Third Sector in South Lanarkshire, Scottish Government, the Local Authority, and Community Planning Partners. For clarity and accuracy the Trustees also benefit from oversight of the legal and financial undertakings of the company through a continued association with Law at Work and the Kelvin Partnership. In matters of day to day financial performance and reporting VASLan continues to receive support from Greg Hannah Accountants.

Management Process

There are two strands to the management process:

- The Board of Trustee Directors oversee all aspects of Governance and the Board comprises no more than twelve Directors. The Board of Trustee Directors meet on a bi-monthly basis on all aspects of the work of the Company, Strategic Development, Monitoring of Performance, Project Development, & the Promotion of Volunteering; Organisational progress is monitored in conjunction with a Staffing Sub-Committee and a Finance Sub-Committee utilising management reports, management information schedules, financial instruments and a range of accounting procedures.
- Operational responsibilities are carried out by the Chief Executive Officer. The CEO is responsible for the efficient management and all associated VASLan services and facilities relating to the support and development of Volunteering and the Voluntary Sector within South Lanarkshire. Operational activity is sustained by the development teams in Hamilton. The premises are utilised for the delivery of Volunteering services and the support and training of community groups and organisations supplemented by numerous external venues to facilitate local delivery and input.

Induction and training of new trustees

New members of the Board are provided with an initial information pack containing: previous minutes of Board Meetings and literature associated with the business of the company. The Trustee Directors receive appropriate training by attendance at Company development days and Governance training and also through Voluntary Action Scotland.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC309701 (Scotland)

Registered Charity number

SC037696

**Report of the Trustees
for the Year Ended 31 March 2020**

Registered office

155 Montrose Crescent
HAMILTON
ML3 6LQ

Trustees

Rev I D Barcroft
Dr T J S Brain
J K Cassidy
W Tynan
Ms N Barr
N G P McShannon
Mrs J McKeown
T Paterson Co-opted
M Price Co-opted
B McAuley Co-opted

Company Secretary

G Bennie

Senior Statutory Auditor

Craig M Fotheringham Bsc CA

Auditors

The Kelvin Partnership Ltd
Statutory Auditor
Chartered Accountants
The Cooper Building
505 Great Western Road
Glasgow
G12 8HN

COMMENCEMENT OF ACTIVITIES

The charitable company passed a special resolution on 4th February 2011 changing its name from Local Communities Development Trust Ltd to Voluntary Action South Lanarkshire.

The formal merger of staff was effected from 1 April 2011 and completed 30 June 2011 with the staff members of CVS Hamilton & East Kilbride, Create - Cambuslang and Rutherglen Ltd & Volunteer Centre South Lanarkshire Ltd coming together under the Company - Voluntary Action South Lanarkshire.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Voluntary Action South Lanarkshire for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

**Report of the Trustees
for the Year Ended 31 March 2020**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, The Kelvin Partnership Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 10 November 2020 and signed on the board's behalf by:



G Bennie - Secretary

Report of the Independent Auditors to the Trustees and Members of Voluntary Action South Lanarkshire

Opinion

We have audited the financial statements of Voluntary Action South Lanarkshire (the 'charitable company') for the year ended 31 March 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Report of the Independent Auditors to the Trustees and Members of Voluntary Action South Lanarkshire

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and the trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Craig M Fotheringham Bsc CA (Senior Statutory Auditor)
for and on behalf of The Kelvin Partnership Ltd
Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Chartered Accountants
The Cooper Building
505 Great Western Road
Glasgow
G12 8HN

10 November 2020

**Statement of Financial Activities
for the Year Ended 31 March 2020**

	Notes	Unrestricted funds £	Restricted funds £	31.3.20 Total funds £	31.3.19 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	20	-	20	-
Charitable activities					
Incoming resources from charitable activities	3	311,318	262,060	573,378	585,264
Total		311,338	262,060	573,398	585,264
EXPENDITURE ON					
Charitable activities					
Charitable activities	4	362,444	284,470	646,914	687,908
NET INCOME/(EXPENDITURE)		(51,106)	(22,410)	(73,516)	(102,644)
RECONCILIATION OF FUNDS					
Total funds brought forward		812,070	53,073	865,143	967,787
TOTAL FUNDS CARRIED FORWARD		760,964	30,663	791,627	865,143

Voluntary Action South Lanarkshire

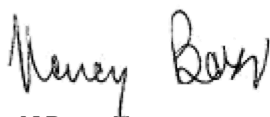
**Balance Sheet
31 March 2020**

	Notes	Unrestricted funds £	Restricted funds £	31.3.20 Total funds £	31.3.19 Total funds £
FIXED ASSETS					
Tangible assets	10	27,176	-	27,176	4,513
CURRENT ASSETS					
Debtors	11	673	-	673	5,822
Cash at bank and in hand		746,806	30,663	777,469	875,761
		<u>747,479</u>	<u>30,663</u>	<u>778,142</u>	<u>881,583</u>
CREDITORS					
Amounts falling due within one year	12	(13,691)	-	(13,691)	(20,953)
		<u>733,788</u>	<u>30,663</u>	<u>764,451</u>	<u>860,630</u>
NET CURRENT ASSETS					
		<u>760,964</u>	<u>30,663</u>	<u>791,627</u>	<u>865,143</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>760,964</u>	<u>30,663</u>	<u>791,627</u>	<u>865,143</u>
NET ASSETS					
		<u>760,964</u>	<u>30,663</u>	<u>791,627</u>	<u>865,143</u>
FUNDS					
Unrestricted funds	13			760,964	812,070
Restricted funds				30,663	53,073
				<u>791,627</u>	<u>865,143</u>
TOTAL FUNDS					
				<u>791,627</u>	<u>865,143</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 10 November 2020 and were signed on its behalf by:



N G P McShannon - Trustee



N Barr - Trustee

Voluntary Action South Lanarkshire

**Cash Flow Statement
for the Year Ended 31 March 2020**

	Notes	31.3.20 £	31.3.19 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(62,244)</u>	<u>(113,125)</u>
Net cash used in operating activities		<u>(62,244)</u>	<u>(113,125)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		<u>(36,048)</u>	<u>(2,570)</u>
Net cash used in investing activities		<u>(36,048)</u>	<u>(2,570)</u>
Change in cash and cash equivalents in the reporting period		<u>(98,292)</u>	<u>(115,695)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>875,761</u>	<u>991,456</u>
Cash and cash equivalents at the end of the reporting period		<u><u>777,469</u></u>	<u><u>875,761</u></u>

The notes form part of these financial statements

Notes to the Cash Flow Statement
for the Year Ended 31 March 2020

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.20 £	31.3.19 £
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(73,516)	(102,644)
Adjustments for:		
Depreciation charges	13,385	4,122
Decrease/(increase) in debtors	5,149	(3,830)
Decrease in creditors	(7,262)	(10,773)
Net cash used in operations	<u>(62,244)</u>	<u>(113,125)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.19 £	Cash flow £	At 31.3.20 £
Net cash			
Cash at bank and in hand	875,761	(98,292)	777,469
	<u>875,761</u>	<u>(98,292)</u>	<u>777,469</u>
Total	<u>875,761</u>	<u>(98,292)</u>	<u>777,469</u>

**Notes to the Financial Statements
for the Year Ended 31 March 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and Office Equipment - 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31.3.20	31.3.19
	£	£
Donations	20	-
	<u> </u>	<u> </u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

3. INCOME FROM CHARITABLE ACTIVITIES

	2020 £	2019 £
GRANTS		
Scottish Government	269,600	269,600
Integrated Children's Services	32,000	32,000
Health and Social Care	60,000	60,000
Children's Services Plan	-	5,000
	<u>361,600</u>	<u>366,600</u>
OTHER INCOME	-	-
PROJECT INCOME		
Mentoring Project (Big Lottery)	112,090	111,604
Mentoring Project (Robertson Trust)	15,000	15,000
Green Health - Volunteering Framework	22,148	20,516
Brexit Fund	-	1,220
SPT CamGlen NHS Patient Car Project	2,500	2,500
EK Volunteering Collaborative	18,322	-
	<u>170,060</u>	<u>150,840</u>
BUSINESS ACTIVITIES		
Room Hire/Training/Membership	26,368	29,134
IT Infrastructure	15,350	38,690
	<u>41,718</u>	<u>67,824</u>
TOTAL	<u><u>573,378</u></u>	<u><u>585,264</u></u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Charitable activities	<u>641,814</u>	<u>5,100</u>	<u>646,914</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

5. SUPPORT COSTS

	Governance costs
	£
Charitable activities	5,100
	<u>5,100</u>

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.20	31.3.19
	£	£
Auditors' remuneration	5,100	5,100
Depreciation - owned assets	13,385	4,122
	<u>18,485</u>	<u>9,222</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

8. STAFF COSTS

	31.3.20	31.3.19
	£	£
Salary Costs & Pension	416,492	455,765
Mentoring Project Salaries	76,929	94,390
	<u>493,421</u>	<u>550,155</u>

The average monthly number of employees during the year was as follows:

	31.3.20	31.3.19
Charitable	19	19
	<u>19</u>	<u>19</u>

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Incoming resources from charitable activities	337,424	247,840	585,264
EXPENDITURE ON			
Charitable activities			
Charitable activities	420,052	267,856	687,908
NET INCOME/(EXPENDITURE)	(82,628)	(20,016)	(102,644)
RECONCILIATION OF FUNDS			
Total funds brought forward	894,698	73,089	967,787
TOTAL FUNDS CARRIED FORWARD	812,070	53,073	865,143

10. TANGIBLE FIXED ASSETS

	Fixtures and Office Equipment £
COST	
At 1 April 2019	76,176
Additions	36,048
At 31 March 2020	112,224
DEPRECIATION	
At 1 April 2019	71,663
Charge for year	13,385
At 31 March 2020	85,048
NET BOOK VALUE	
At 31 March 2020	27,176
At 31 March 2019	4,513

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.3.20	31.3.19
	£	£
Trade debtors	673	4,602
Prepayments	-	1,220
	<u>673</u>	<u>5,822</u>
12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.3.20	31.3.19
	£	£
Trade creditors	3	5,971
Social security and other taxes	8,888	9,811
Other creditors	-	371
Accrued expenses	4,800	4,800
	<u>13,691</u>	<u>20,953</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

13. MOVEMENT IN FUNDS

	At 1.4.19	Net movement in funds	Transfers	At 31.3.20
	£	£	£	£
Unrestricted funds				
Business Activities Fund	-	(84,418)	84,418	-
Scottish Executive (TSI Grant)	-	92,257	(92,257)	-
General Reserves Fund	327,715	(10,237)	-	317,478
IT Infrastructure Fund	2,176	(23,696)	29,000	7,480
Centralised Fund	482,179	(46,035)	(138)	436,006
Delivery Co-ordinator	-	(20,257)	20,257	-
	<u>812,070</u>	<u>(92,386)</u>	<u>41,280</u>	<u>760,964</u>
Restricted funds				
SPT CamGlen NHS Patient Car Project	782	(734)	-	48
The Big Lottery - Mentoring Project	7,622	28,587	(18,918)	17,291
Integrated Health and Social Care	39,442	(24,877)	(12,000)	2,565
SLC - Childrens' Services Plan	1,076	-	-	1,076
Integrated Children's Services (SLC)	-	6,143	(5,500)	643
Green Health - Volunteering Framework	4,151	4,889	-	9,040
EK Volunteering Collaborative	-	4,862	(4,862)	-
	<u>53,073</u>	<u>18,870</u>	<u>(41,280)</u>	<u>30,663</u>
	<u>865,143</u>	<u>(73,516)</u>	<u>-</u>	<u>791,627</u>

	Incoming resources	Resources expended	Net movement in funds
	£	£	£
Unrestricted funds			
Business Activities Fund	26,367	(110,785)	(84,418)
Scottish Executive (TSI Grant)	269,600	(177,343)	92,257
General Reserves Fund	-	(10,237)	(10,237)
IT Infrastructure Fund	15,350	(39,046)	(23,696)
Centralised Fund	-	(46,035)	(46,035)
Delivery Co-ordinator	-	(20,257)	(20,257)
	<u>311,317</u>	<u>(403,703)</u>	<u>(92,386)</u>
Restricted funds			
SPT CamGlen NHS Patient Car Project	2,500	(3,234)	(734)
The Big Lottery - Mentoring Project	112,090	(83,503)	28,587
The Robertson Trust - Mentoring Project	15,000	(15,000)	-
Integrated Childrens' Services Project	32,000	(25,857)	6,143
Integrated Health and Social Care	60,000	(84,877)	(24,877)
Green Health - Volunteering Framework	22,148	(17,259)	4,889
EK Volunteering Collaborative	18,322	(13,460)	4,862
	<u>262,060</u>	<u>(243,190)</u>	<u>18,870</u>
	<u>573,377</u>	<u>(646,893)</u>	<u>(73,516)</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

13. MOVEMENT IN FUNDS - continued

Comparatives for movements in funds

	At 1.4.18	Net movement in funds	Transfer between funds	At 31.3.19
Unrestricted funds				
Business Activities Fund	26,309	(49,351)	23,042	-
Scottish Executive (TSI Grant)	-	(66,422)	66,422	-
General Reserves Fund	345,625	(17,910)	-	327,715
IT Infrastructure Fund	-	2,176	-	2,176
Centralised Fund	522,764	48,879	(89,464)	482,179
	<u>894,698</u>	<u>(82,628)</u>	<u>-</u>	<u>812,070</u>
Restricted funds				
SPT CamGlen NHS Patient Car Project	2,288	(1,506)	-	782
The Big Lottery - Mentoring Project	2,776	4,846	-	7,622
Integrated Health and Social Care	67,970	(28,528)	-	39,442
Mentoring Project Top Up	55	(55)	-	-
SLC - Children's Services Plan	-	1,076	-	1,076
Green Health - Volunteering Framework	-	4,151	-	4,151
	<u>73,089</u>	<u>(20,016)</u>	<u>-</u>	<u>53,073</u>
TOTAL FUNDS	<u>967,867</u>	<u>(102,644)</u>	<u>-</u>	<u>865,143</u>

	Incoming resources £	Resources expended £	Net movement in funds £
Unrestricted funds			
Business Activities Fund	29,134	(78,485)	(149,351)
Scottish Executive (TSI Grant)	269,600	(336,022)	(66,422)
General Reserves Fund	-	(17,910)	(17,910)
IT Infrastructure Fund	38,690	(36,514)	2,176
Centralised Reserves	-	48,879	48,879
	<u>337,424</u>	<u>(420,052)</u>	<u>(82,628)</u>
Restricted funds			
SPT CamGlen NHS Patient Car Project	2,500	(4,006)	(1,506)
The Big Lottery - Mentoring Project	111,604	(106,758)	4,846
The Robertson Trust - Mentoring Project	15,000	(15,000)	-
Integrated Childrens' Services Project	32,000	(32,000)	-
Integrated Health and Social Care	60,000	(88,528)	(28,528)
SLC - Childrens' Services Plan	5,000	(3,924)	1,076
Green Health - Volunteering Framework	20,516	(16,365)	4,151
Brexit Fund	1,220	(1,220)	-
Mentoring Project Top-up	--	(55)	(55)
	<u>247,840</u>	<u>(267,856)</u>	<u>(20,016)</u>
TOTAL FUNDS	<u>585,624</u>	<u>(687,908)</u>	<u>(102,644)</u>

Scottish Government - Grant Funding - for the provision and support of core TSI services across South Lanarkshire:

Notes to the Financial Statements - continued
for the Year Ended 31 March 2020

13. MOVEMENT IN FUNDS - continued

Business Activities - Funding raised through internal social enterprise activities:

SPT CamGlen Patient Volunteer Car Project - The CamGlen NHS Patient Volunteer Car Project provides a door-to-door service for elderly/infirm patients within the Rutherglen and Cambuslang areas, requiring transport to NHS facilities within the Glasgow and Lanarkshire area. Users, who must be referred to the scheme by the NHS, are generally those for whom public transport is inaccessible and they do not fit the criteria for the NHS Patient Transport Service.

Integrated Children's Services - Partnership Funding - supporting the development and awareness of the voluntary sector through wider networking and related activities:

Integrated Health and Social Care - For administration of Organisations who applied for funding (funding application money did not come through VASLan - was just administered/monitored by us).

Green Health - Volunteering Framework - This project aims to build local volunteering capacity to improve health and wellbeing, support the maintenance of greenspace assets, encourage community participation in their use and management and continue to seek investment in those assets.

SLC - Children's Services Plan - For partnership support and administration in producing a South Lanarkshire's Children's and Young Person's Service Plan'

EK Volunteering Collaborative - A collaborative pilot project designed to work towards creating transferable volunteering opportunities in healthcare. The initiative was led by Kilbryde Hospice with project hosting and management provided by VASLan.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2020.

15. UNRESTRICTED FUNDS

In the year the Board have reviewed the general reserves position of the charity which exists to cater for fluctuations in the income of VASLAN from year to year. The Board have decided upon the following desired provision:

	31.3.20	31.3.19
	£	£
6 months running costs	351,000	351,000
Redundancy provision	64,000	68,000
Lease obligations @ 4 years	155,200	194,000
Insurance Obligations @ 4 Years	25,600	32,000
Provision for reinstatement/dilapidation	50,000	50,000
Provision of Business Centre Improvements	39,140	38,000
Operational Shortfall 20/21 (First six months)	40,000	32,000
Unallocated funds	36,024	47,070
	<hr/>	<hr/>
General fund balance	760,964	812,070
	<hr/> <hr/>	<hr/> <hr/>

Voluntary Action South Lanarkshire

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2020**

	31.3.20 £	31.3.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	20	-
Charitable activities		
Grants	544,510	553,630
Project income	2,500	2,500
Business activities	26,368	29,134
	<hr/>	<hr/>
	573,378	585,264
	<hr/>	<hr/>
Total incoming resources	573,398	585,264
 EXPENDITURE		
Charitable activities		
Salary costs & pensions	416,492	455,765
Rent, rates & insurance	47,571	46,007
Light and heat	16,882	10,312
Telephone, IT, stationery, printing & postage	19,209	18,720
Sundries	1,141	397
Business activities & meeting room expenses	1,433	1,384
SPT CamGlen NHS volunteer travel	3,234	4,001
Staff travelling expenses	3,266	3,018
Professional fees	3,029	3,539
Property cleaning and maintenance	14,922	16,686
Staff training, conference costs & Vaslan training costs	1,471	2,064
Equipment hire and rental	1,004	1,169
Bank charges	32	62
Mentoring Project including salaries	90,603	100,716
TSI Events and Third Sector Forum Meetings	7,781	7,657
Green Health	359	2,045
Children's Services Plan expenses	-	3,924
Brexit expenditure	-	1,220
Fixtures and fittings	13,385	4,122
	<hr/>	<hr/>
	641,814	682,808
 Support costs		
Governance costs		
Auditors' remuneration	5,100	5,100
	<hr/>	<hr/>
Total resources expended	646,914	687,908
	<hr/>	<hr/>
Net expenditure	<u>(73,516)</u>	<u>(102,644)</u>

This page does not form part of the statutory financial statements