

Building and Celebrating Communities (BCC) Application Guidance Notes

Project Name & Organisation	<ol style="list-style-type: none">1. Give your Project a distinct name to distinguish it from other projects or core work that your organisation delivers e.g., Wednesday Wellbeing Walkers.2. This should be the full legal name of your organisation (i.e. as it appears on your governing document).<ul style="list-style-type: none">- If your organisation is not yet constituted, this should be the name of the organisation that will hold the moneys on your behalf.3. Types of Organisations that WILL be funded:<ul style="list-style-type: none">- Charities- Community Interest Company (CIC)- Voluntary Organisations4. Types of Organisations that WILL NOT be funded:<ul style="list-style-type: none">- Individuals- Public Sector- Private Sector
Contact Details	<ol style="list-style-type: none">1. This is the name, telephone number and email of the individual making the application on behalf of the Organisation.
Beneficiaries	<ol style="list-style-type: none">1. This is a description of who will benefit from your project. (Select all that apply)<ul style="list-style-type: none">- Individuals with long term unemployment- Individuals with long term physical or mental disabilities- Individuals with poor physical or mental health- Young or single parents

	<ul style="list-style-type: none"> - Elderly individuals with little to no support system - Vulnerable adults and children - Young people - Individuals who are socially isolated <p>2. Locality: This is where your project will run. Select all that apply.</p>
Application Details	<p>1. Reason for Application: Please select from the drop-down menu whichever applies.</p> <p>2. Project Details: Tell us about the aims of your project.</p> <ul style="list-style-type: none"> - Outline the activities the organisation will deliver as part of this fund and how this will benefit the communities that you are engaging with. - Let us know how you have identified the need for this project, who have you engaged with and the input the community has had in the design and delivery of the project. - Is the project time limited in its approach e.g. to cover a one-off piece of equipment or event? - Do you anticipate generating an income from the project? - Do you plan to approach external funders and partners? - Do you hope to amalgamate the project with existing core services? <p>3. When will the project start? Please let us know which date the proposed project will start.</p> <p>4. How long will the project last? Use the drop-down menu to select what best applies to your project.</p>

	<p>5. Evidence. What evidence will you collect to demonstrate the benefits of your project in the community?</p> <ul style="list-style-type: none"> - What information will you collect as part of the project? - How will you prove the difference you are making to the community through the life of the project? And how you have met the short and medium term outcomes that you have identified. - This may include qualitative and quantitative information. - You may want to include the opportunity for those involved in the project to tell their story through case studies.
Costs	<ol style="list-style-type: none"> 1. The fund can provide 100 % of the cost of the project. We will support grants to the value of £500- £2500. 2. Please provide details on the costs associated with your proposal. This should include a breakdown of staff costs, capital items being requested and management charge. 3. WE WILL FUND: <ul style="list-style-type: none"> - Equipment - Venue hire - Small capital spend (i.e. land or building projects) - Staff costs/ training costs - Transport - Utilities/running costs - Volunteer expenses 4. WE WILL NOT FUND: <ul style="list-style-type: none"> - Contingency costs, Loans endowments or interest - Electricity generation and feed in tariff payment

	<ul style="list-style-type: none"> - Political or religious campaigning - Profit- making / Fundraising activities - VAT you can reclaim - Statutory activities - Overseas travel - Alcohol 												
Outcomes	<p>1. This section looks at that difference you intend to make in the short and medium term for the community you work with and how your project fits in to the outcomes. The table below will give you some examples.</p> <table border="1" data-bbox="1113 592 1912 1209"> <thead> <tr> <th data-bbox="1113 592 1514 632">Short Term Outcomes</th> <th data-bbox="1514 592 1912 632">Medium Term Outcomes</th> </tr> </thead> <tbody> <tr> <td data-bbox="1113 632 1514 738">People are interacting and sharing their skills and knowledge.</td> <td data-bbox="1514 632 1912 738">Increase in engaging towns, villages and neighbourhoods.</td> </tr> <tr> <td data-bbox="1113 738 1514 845">Increased capacity of existing supports for people in the community.</td> <td data-bbox="1514 738 1912 845">Improving community capacity and resilience.</td> </tr> <tr> <td data-bbox="1113 845 1514 952">People feel included and that services address the issues that they face.</td> <td data-bbox="1514 845 1912 952">Increase levels of sustainable community engagement and action.</td> </tr> <tr> <td data-bbox="1113 952 1514 1059">People are informed of services that are available to help them in their local community.</td> <td data-bbox="1514 952 1912 1059">People have a more positive outlook on life.</td> </tr> <tr> <td data-bbox="1113 1059 1514 1209">Increase in new projects that support individuals within their community.</td> <td data-bbox="1514 1059 1912 1209">Services are more aligned with people's needs.</td> </tr> </tbody> </table>	Short Term Outcomes	Medium Term Outcomes	People are interacting and sharing their skills and knowledge.	Increase in engaging towns, villages and neighbourhoods.	Increased capacity of existing supports for people in the community.	Improving community capacity and resilience.	People feel included and that services address the issues that they face.	Increase levels of sustainable community engagement and action.	People are informed of services that are available to help them in their local community.	People have a more positive outlook on life.	Increase in new projects that support individuals within their community.	Services are more aligned with people's needs.
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