**Third Sector Integrated Care Fund**

Application Guidance Notes 2023/24

# **The Third Sector Integrated Care Fund (ICF) 2024-2026**

The Integrated Care Fund (ICF) is back for a 2024-2026 cycle.

Please visit the VASLan website for more information about the fund and to find helpful resources that will support you to make a strong application: [www.vaslan.org.uk/ICF](http://www.vaslan.org.uk/ICF%E2%80%AF%E2%80%AF)

Applications should be made online, however, VASLan can offer support if this is a barrier to accessing funding. If you are new to the funding process or would like support with your application, please call the office and request to speak to a member of the funding or engagement team or email [Funding@vaslan.org.uk](mailto:Funding@vaslan.org.uk%E2%80%AF%E2%80%AF)

**Please read the guidance notes before you begin – You can access the online application here.**

# **Before submitting your application, you must confirm that:**

* You have read the funding guidance and understand the criteria relating to both the applicant organisations and projects.
* You agree that members of the VASLan staff team may visit your organisation before the application is sent to the panel. This will be agreed in advance with your main contact.
* You are applying on behalf of a third sector organisation or community council and are authorised to submit the application.
* the project requires funding in thefinancial year 2024-2026 to proceed.
* You understand that VASLan is required to store and process the data that you submit to allow us to consider your application and manage any potential grant and monitoring processes.
* VASLan can hold the data you provideand share it with the necessary partners to manage the grant process.
* You have permission from any other person whose data you are including in your application.
* You agree as a condition of grant to become a VASLan member. Membership is free of charge and offers additional support benefits. More information at <https://www.vaslan.org.uk/membership>
* If applying for salary/wages this should equate to at least the National Living Wage. Please refer to <https://scottishlivingwage.org/> for the most recent information regarding this.

Please note that larger grants will require significant information to support the application, please be as detailed as possible as a lack of information may lead to delays or rejections.

The outcome of applications is determined by the external review panel made up of external partners from Health and Social Care Partnership (HSCP), NHS Lanarkshire, and from the independent sector. Their decision is final and VASLan has no authority to override this decision.

# **General Information**

To successfully complete your application for this funding please read the guidance we have provided below.

# **Guidance Notes**

Please confirm that you have read the guidance notes below. Applications will be rejected outright if they do not meet the fund criteria.

# **Project Name & Organisation Name**

**Organisation’s Name:** The full legal name of the Organisation

**Project Name:** Give your project a name.

# **Contact Details**

**Address:** Provide the organisations registered address. If your organisation does not have a registered address, provide the most appropriate contact address.

**Contact name:** Who is the best person to speak to about the application?  This should be the person who is submitting the application and knows the most about the project/organisation.

**Role:** What is your role within the organisation / group.

**Phone Number & Email address:** Provide the applicant’s phone number and email address as we may need to get further information.

# **Organisation Details**

**Type of organisation.** You will be asked to provide a copy of the governing documents e.g. constitution. Tell us what type of organisation you are:

* Scottish Charity
* Scottish Charitable Incorporated Organisation (SCIO)
* Company Limited by Guarantee
* Co-operative and Community Benefit Society
* Not for Profit or Asset- locked Company or Community Interest Company (CIC)
* Unincorporated Association / Constituted Group
* Community Council
* Trust

**Did your organisation receive funding in previous rounds of the ICF?**

Did your organisation receive funding in years 2020-23?

**If YES, are you submitting a refresh to your existing project or is your application for a new initiative.** Please indicate if this is a refresh application for an existing project or a new initiative.

**Please provide a brief summary of your organisation’s main activities.**

Provided details of your organisation’s main activities, e.g. befriending service, bowling club, ect.

**Please name your project and provide a detailed description of the proposed activities that will be carried out.** Give the project a distinct name to distinguish it from other projects or core work that your organisation delivers, e.g. Wednesday Wellbeing Walkers.

**Refresh Applications**

If you are submitting a refresh to an existing project currently being funded by ICF, please be clear on any changes you are making because of any lessons learned during the 2021-23 round of the fund.  pleas also outline the impact that the changes to the maximum grant amount will have on your ability to deliver a refreshed project and the impacts on the outcomes you will meet.

**The fund is only for projects and activities that benefit residents of and that are specifically carried out in South Lanarkshire.**

* Tell the panel about the aims of your project.
* Projects must have a specific community focus within South Lanarkshire ONLY, however, the project can be accessed by individuals living outside South Lanarkshire.
* Tell us about the research or information you have gathered that demonstrates the need for your project within the community.
* Tell the panel who you have engaged with and if the community has had a say in the design and delivery of the project.
* Describe what impact the project will have and how you intend to engage with the community.
* Refer to our “how to make a strong application” document for tips on how to describe your project to us.
* Outline the activities that the organisation will deliver as part of this fund and how this will benefit the communities, they you are engaging with.

**Is the project match funded or part of a wider collaboration?** Provide details of any match funding you have applied for and/or received. Also please provide details here if you are collaborating with another organisation or partnership, please provide their name(s) and the nature of the partnership.

**Please outline an exit strategy for your project:**

Please consider what accessibility and targets mean. If you tick ALL then you are required to provide evidence by report or testimony to demonstrate the impact that your project has on a member of the targeted community.

Some examples of groups who may benefit from the fund are:

* Women (including women experiencing gender-based violence)
* People with a long-term health condition or disability
* People from minority Ethnic Backgrounds.
* New Scots (this includes asylum seekers, refugees, and displaced people)
* People facing socio-economic disadvantage.
* People affected by mental illness.
* People affected by psychological trauma (including adverse childhood experiences)
* Older people (aged 50 and above)
* The LGBTQI+ community
* Non-Commissioned Carers services. E.g Carer support Groups. This should be linked to current projects or new projects linked to the other 3 priority's
* Those affected by Addiction.

**Please select which locality areas your project will be active in** you can select more than one:

* Hamilton
* East Kilbride
* Cambuslang & Rutherglen
* Clydesdale
* South Lanarkshire Wide

**Fund criteria and priorities**

Please indicate where the proposal identifies with the criteria outlined. Please choose at least one. You may choose more than one. Refer to the fund guidance on tokenism.

In particular, this fund will focus on projects that fits with the following:

* Early intervention and prevention
* Addressing mental health and addictions
* Improving unscheduled care and optimising intermediate care
* None commissioned carers support e.g. carers support groups

**Please outline how your project will meet the criteria you have selected above, including the outcomes that you would expect to achieve**.

We would expect your project to meet at least one of the 9 National Health and Wellbeing Outcomes outlined by the Scottish Government.

1. People can look after and improve their own health and wellbeing and live in good health for longer.

1. People, including those with disabilities or long-term conditions, or who are frail, can live, as far as reasonably practicable, independently and at home or in a homely setting in their community.

1. People who use health and social care services have positive experiences of those services, and have their dignity respected.

1. Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services.

1. Health and social care services contribute to reducing health inequalities.
2. People who provide unpaid care are supported to look after their own health and wellbeing, including to reduce any negative impact of their caring role on their own health and well-being.
3. People who use health and social care services are safe from harm.
4. People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide.
5. Resources are used effectively and efficiently in the provision of health and social care services.

More information available here:

<https://www.gov.scot/publications/national-health-wellbeing-outcomes-framework/>

**What evidence will you collect to demonstrate the benefits your project has achieved and that you are meeting the outcomes outlined above.**

 Please tell us if you will carry out any of the following:

* Community consultation
* Feedback forms
* Surveys
* If other, tell us what you will do

# **Financial information**

The fund will be administered by VASLan and will be paid quarterly over the lifetime of your project.

**How much will your project cost? How much would you like to apply for?**

The funding can provide 100% of the cost of the project. We will support grants to the value of:

* £2,000 – £20,000 Main Grants.  (must meet one or more Fund Priorities)
* £20,001 - £50,000 Collaboration Grants (Must meet 2 or more priority’s)

Apply for the amount that you need to deliver the project taking the cost-of-living crisis into account.

**Please provide the cost breakdown of your project.**

Please provide details on the cost associated with your proposal. This should include a breakdown of staff and capital cost, equipment, and management charges.

Please provide as much detail as possible and include accurate figures.

Pleas brake down your costings over the 2-year period or for the length of your project.

**We will fund:**

* Equipment
* One-off events
* Hall hire for community spaces.
* Staff Costs
* Training for staff and volunteers
* Transport
* Utilities and Runing Costs
* Volunteer expenses
* Small Capital Costs
* If you chose to include a management cost this should not exceed 8%

**We will not fund:**

* Contingency costs, loan repayments, endowments, or interest
* Electricity generation and feed in tariff payments
* Profit-making or fundraising activities
* VAT that you can reclaim.
* Statutory activities
* Overseas travel
* Alcohol

Please note: Political and or religious campaigning cannot be funded. Although, faith-based organisations are still eligible to apply with the exclusion of any religious campaigning activities or activities restricted only to members of the faith-based organisation.

# **Declaration**

Please complete the declaration if you have read and understood the fund guidance and that you have provided true and accurate information.

# **Get in touch**

If you need support with your application, please get in touch: [funding@vaslan.org.uk](mailto:funding@vaslan.org.uk) or 01698 300390.